

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL, SOCIAL SERVICES, & AGING
DATE: MONDAY, DECEMBER 17, 2018
TIME: 5:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Houle called the meeting to order at 5:00 p.m. and read the amended agenda.

ROLL CALL

Present: Berg, Burl, Campbell, Chaney, Gallion, Gretzinger, Houle, Kettlewell, Otto, Shaffer, Stamper, & Tallier

Absent: Goode

Others Present: Tom Tallier, Nora Matuszewski, Jody Jensen, & Tammy Queen

APPROVE AMENDED AGENDA

Motion by Stamper to approve the amended agenda, second by Berg. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE NOVEMBER 26, 2018, PERSONNEL COMMITTEE MEETING

Motion by Gretzinger to approve the minutes from the November 26, 2018 Personnel meeting, second by Chaney. All present voting AYE. Motion carried.

PUBLIC COMMENT

None

DISCUSSION AND POSSIBLE ACTION ON AN EMPLOYEE RESIGNATION AND POSTING OF THE POSITION, PAYROLL CLERK

Motion by Chaney to accept the resignation of Cassidy, second by Stamper. All present voting AYE. Motion carried.

Motion by Gretzinger to post the payroll clerk position, second by Burl. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Stamper to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;” This closed session relates to:

- DSS/COA Clerk Position Interviews

Second by Gallion, Roll call vote: Berg(AYE), Burl(AYE), Chaney(AYE), Campbell(AYE), Gallion(AYE), Gretzinger(AYE), Houle (AYE), Kettlewell(AYE), Otto(AYE), Shaffer(AYE), & Stamper (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Stamper to Reconvene to open session to take action, if appropriate, on matters discussed in closed session, second by Berg. All present voting AYE. Motion carried.

Motion by Gretzinger to hire Kelsy Jensen, second by Burl. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON APPROVING THE JOB DESCRIPTION UPDATE TO THE DEPUTY POSITION WITH A PROVISION ADDED FOR THE YOUTH PREVENTION DEPUTY FOR A SHERIFF DEPARTMENT GRANT

Motion by Berg to approve the job description, second by Stamper. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE MAINTENANCE SUPERVISOR CARRYING 16 ADDITIONAL HOURS OF COMP TIME INTO 2019

Motion by Stamper to approve the additional comp time, second by Chaney. All present voting AYE (10), NAY (1). Motion carried.

DISCUSSION ON POSSIBLE ACTION ON THE APPOINTMENT OF THE HEALTH OFFICER POSITION TO BE FORWARDED TO THE COUNTY BOARD CHAIRMAN

Motion by Gretzinger to approve the appointment of Jacee Anderson as the Health Officer to be forwarded to the County Board Chairman at the full county board, second by Berg. All present voting AYE. Motion carried.

ADJOURNMENT

There being no further business, motion by Berg to adjourn, second by Chaney. All present voting AYE. Motion carried. Meeting Adjourned at 6:51 p.m.