

BUILDING COMMITTEE MINUTES

COMMITTEE: BUILDING COMMITTEE
DATE: TUESDAY, OCTOBER 30, 2018
TIME: 5:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Bunda called the meeting to order at 5:02 p.m. and read the agenda.

ROLL CALL

Members Present: Bunda, Lukas, Shaffer, Stamper, & Kettlewell

Other Members: Josh Bradley, Mark Rinehart, Rod Chitko, John Dennee, Barb Barker, Alex Walrath, & Jason Theune

Absent: Lance Laabs, Jeff Krueger, Leo Lamers, Eric Shepherd, Sam Marvin, & James Whiteaker

Others present: Nora Matuszewski, Bonnie Evans, Amy Velie, Dave Velie, Mike Monte, Kyle Black, Lynne Black, Dorothy Kegley, & Barry Black

APPROVE AMENDED AGENDA

Motion by Stamper to approve the amended agenda, seconded by Shaffer. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE OCTOBER 11, 2018 JOINT FINANCE & BUILDING COMMITTEE MEETING

Motion by Shaffer to approve minutes from October 11, 2018, second by Stamper. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON UPDATED WENDEL SCHEMATIC DESIGNS

Wendel showed the updates to the design that was emailed to him.

DISCUSSION AND POSSIBLE ACTION ON WENDEL PROGRESSIVE BILLING

Motion by Stamper to pay the current billing from Wendel in the amount of \$15,288.15, second by Lukas. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON MAINTENANCE REPORT AND REPAIR BILLING

Rinehart is working on getting quotes yet for the repairs and he let the committee know about leaks in the DA office.

DISCUSSION AND POSSIBLE ACTION ON PAYING PRECISE PRESERVATION FOR CLEANING OF THE COLD AIR RETURNS IN THE JAIL

Motion by Lukas to pay the invoice from Precise Preservation for cleaning of the cold air returns in the Jail, second by Stamper. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE 911 CENTER AND RFP FOR DESIGN/BUILDING REMODEL CONSTRUCTION DRAWINGS

Motion by Stamper to send out for an RFP, second by Shaffer. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE OLD JAIL AND SHERIFF RESIDENCE AND AN RFP FOR AN ENGINEERING FIRM TO PERFORM A STRUCTURAL ANALYSIS

Motion by Kettlewell to send out for an RFP for a structural analysis of the old Jail and Sheriff Residence, second by Stamper. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE MAINTENANCE EMPLOYEES WORK SCHEDULE

Motion by Shaffer to keep the 4-10 hours shifts, check back in 1-year and forward a note to Personnel that it is working, second by Kettlewell. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE COMPENSATION FOR THE MAINTENANCE SUPERVISOR TO BE FORWARDED TO PERSONNEL

There was discussion that the Maintenance Supervisor is a department head and should be salaried as other department heads are.

Motion by Lukas to forward the recommendation to Personnel for consideration, second by Shaffer. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE MAINTENANCE SUPERVISOR RETIREMENT LETTER AND DATE TO BE FORWARDED TO PERSONNEL

Motion by Lukas to put the letter on file, second by Stamper. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE MAINTENANCE BUDGET UPDATE

No Action

PUBLIC COMMENT

There was discussion on the need for a referendum for the Jail expansion and what committee it should come out of. There was also discussion of meeting without Wendel for a few meetings until the committee decides what it wants to do.

SET NEXT MEETING DATE

The next meeting will be held on November 14, 2018, at 4:00 p.m.

ADJOURNMENT

Motion by Stamper to adjourn, second by Shaffer. All present voting AYE. Motion carried. Meeting adjourned at 7:13 p.m.