

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL
DATE: THURSDAY, NOVEMBER 1, 2018
TIME: 5:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Houle called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Present: Berg, Burl, Chaney, Goode, Gretzinger, Houle, & Stamper

Absent:

Others Present: Lynne Black, Alice Aschinger, Paul Aschinger, Karen Hefter, Christy Conley, Dorothy Kegley, Barry Black, Tammy Queen, and Jody Jensen

APPROVE AMENDED AGENDA

Motion by Stamper to approve the amended agenda, second by Berg. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 27, 2018, JOINT PERSONNEL & FINANCE COMMITTEE MEETING

Motion by Chaney to approve the minutes from the September 27, 2018, Joint Personnel & Finance meeting, second by Stamper. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON JOB DESCRIPTION UPDATES TO THE CST/ADULT PROTECTIVE SERVICES AND CLERK III POSITIONS IN SOCIAL SERVICES

Motion by Gretzinger to approve the CST/Adult Protective job description per the Social Services committee recommendation: The changes include requiring a Bachelor's degree, increase in wage, and 40-hour per week position by adding the Adult Protective to the CST job description, and advertise for the position, second by Goode. All present voting AYE. Motion carried.

Motion by Stamper to approve the changes to the Clerk III position, per the Social Services committee recommendation: The changes include decreasing the wage by .25 because of change in job duties, and advertise for the position, second by Chaney. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE COUNTY CONSERVATIONIST/LAND INFORMATION-GIS DIRECTOR JOB DESCRIPTION

Motion by Stamper to approve the County Conservationist/Land Information-GIS Director job description, second by Goode. All present voting AYE. Motion carried.

PUBLIC COMMENT

No comments

DISCUSSION AND POSSIBLE ACTION ON THE CONTINUATION OF THE DEPUTY TREASURER 40-HOUR WORK WEEK

Motion by Gretzinger to continue the 40- hour work week, second by Berg. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Stamper to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;” This closed session relates to:

- Maintenance Employee Wage Increase
- Health Director Wage, full-time status, benefits
- Interim Health Director status and wage

Second by Chaney, Roll call vote: Berg(AYE), Burl(AYE), Chaney(AYE), Goode(AYE), Gretzinger(AYE), Houle (AYE), & Stamper (AYE). Motion carried.

Dorothy Kegley objected to the Closed Session.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Berg to reconvene to open session, second by Chaney. All present voting AYE. Motion carried.

Motion by Goode to increase the Maintenance employee wage by .40 at the beginning of the next pay period, and .36 at the beginning of 2019, second by Stamper. All present voting AYE. Motion carried.

Motion by Berg to increase J. Anderson’s wage by \$1.00 and move her to the exempt status for the interim health director status, and decrease J. Krueger’s wage by \$1.00, and approve Krueger’s use of sick leave until she resigns from her position, second by Stamper. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON SETTING UP INTERVIEWS FOR THE COA-VAN/BUS DRIVER POSITION

No Action

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Berg. All present voting AYE. Motion carried.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel Committee meeting.