

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS  
FINANCE COMMITTEE**

**Friday, September 7, 2018 – 11:30 A.M.**

**100 West Keenan Street, Rhinelander, WI 54501**

**Members Present:** Ackley, Kressin, Lemke

**Member(s) Absent:** Dubiak (excused) (NOTE: There are two vacancies on the Finance Committee.)

**Call Meeting to Order:** Chair Ackley called the meeting to order at 11:30 A.M. Also present were Terese Poe, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW); Tom Tallier and Jeannie Weyers, ADRC-NW Board of Directors; Miki Bix, Secretary, ADRC-NW Board of Directors; Joel Gottsacker, Assistant Director, Oneida County Department on Aging; Melissa McLaughlin, CPA, Wipfli.

**Public Comment & Introductions:** Introductions were made.

**Approval of the Agenda:** Lemke moved to approve the agenda with eleven items; Kressin seconded. All Ayes. Motion Carried.

**Approval of August 17, 2018 Finance Committee Minutes:** Kressin moved to approve the August 17, 2018 Finance Committee meeting minutes; Lemke seconded. All Ayes. Motion Carried.

**Financial Statements – July 2018:** The June 2018 Revenue/Expense Report was presented. Kressin moved to recommend to the full Board of Directors that it accept the June 2018 Revenue/Expense Report and place it on file subject to audit. Lemke seconded. All Ayes. Motion Carried. Carryover funding of \$135,000 was not included in this report. The July 2018 report was not available due to late reporting from Oneida County and Lac du Flambeau.

**Time Reporting – July 2018:** This report was not available due to late reporting from Oneida County and Lac du Flambeau.

**Audit of Payments/Line Item Transfers – July 2018:** This information was not available due to late reporting from Oneida County and Lac du Flambeau.

**Proposed Budget for 2019:** The budget for 2019 is not completed because of uncertainty regarding which entities will be members of the ADRC-NW after January 1, 2019. We are well within limits for the 2018 budget.

**Quote on Moving Server to Crandon:** RMM Solutions has not yet submitted a quote on this item.

**Future Agenda Items:** As needed.

**Adjournment:** With no further business, Kressin moved to adjourn; Lemke seconded. All Ayes. The meeting was adjourned at 11:47 A.M.

**Handouts:** Minutes of the August 17, 2018 Finance Committee meeting; June 2018 Revenue/Expense Report.