

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS  
EXECUTIVE/PERSONNEL COMMITTEE  
Friday, August 17, 2018 – 11:30 A.M.  
100 West Keenan Street, Rhinelander, WI 54401**

**Members Present:** Bix, Cushing, Tuckwell

**Member(s) Absent:** None (NOTE: There are two vacancies on the Executive/Personnel Committee.)

**Call Meeting to Order:** Vice-Chair Cushing called the meeting to order at 11:31 A.M. Also present were Terese Poe, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW); Richard Ackley and Catherine Lemke, Board Members, ADRC-NW; Joel Gottsacker, Assistant Director, Oneida County Department on Aging.

**Public Comment & Introductions:** There were none.

**Approval of the Agenda:** Bix moved to approve the agenda with ten items; Tuckwell seconded. All Ayes. Motion Carried.

**Approval of July 13, 2018 Executive/Personnel Committee Minutes:** Tuckwell moved to approve the minutes of the Executive/Personnel Committee meeting of July 13, 2018; Cushing seconded. All Ayes. Motion Carried.

**Sub-Committee Report:** Vilas County has received a waiver for its manager and so will be leaving the ADRC-NW. The sub-committee met with state personnel and received several ideas regarding the 2019 budget. Poe has now developed two workable budgets, one of which involves a change to the health insurance policy.

**Letters & Communications:** Jason Kirker resigned because he is moving to Michigan.

**Future Agenda Items:** Election of officers, preliminary budget, insurance and handbook changes.

**Adjournment:** Cushing moved to adjourn; Bix seconded. All Ayes. The meeting adjourned at 11:36 A.M.

**Handouts:** Minutes of the July 13, 2018 Executive/Personnel Committee.