

Forest County Commission on Aging

Meeting Minutes

August 14, 2018

1:15 p.m.

County Board Room, Courthouse, Crandon, WI

Members Present: Jill Kettlewell, Larry Berg, , Vicki Lemerande, Cliff Haskins, Mary Meier, Arlet Steele

Absent: Richard Ackley Jr., Bob Shepherd (excused), Jeannie Weyers (excused)

Others Present: Tammy Queen, Kathy O'Melia, Denise Larson & Dorothy Kegley

1. **Call to order:** Regular Meeting called to order at 1:20 p.m. By Berg.
2. **Roll Call:** Roll call taken and quorum met.
3. **Introductions:** Introductions were made.
4. **Approve August 14, 2018 Agenda:** *Motion to approve agenda by Kettlewell, second by Meier, all in favor, motion carried.*
5. **Approve August 13, 2018 Meeting Minutes:** *Motion to approve minutes made by Kettlewell, second by Steel, all in favor, motion carried.*
6. **Elderly Benefit Specialist Report:** Kathy presented a detailed report of her activities through July 31, 2018. She reports she attended a conference in June in the Dells regarding Work Life Balance. She gave a presentation in Armstrong Creek regarding the Medicare Savings Program to about 35 attendees. She reports all of the July entries are not yet entered in SAMS. As well, she includes detailed statistics of her activities and their monetary impact to the area of service. O'Melia also gave handouts for free educational seminars: "Long Term Care: Planning for My Future Needs!" on August 28, 2018 at 1:00 p.m. at 300 S. Lake Ave, Crandon and "Fitting the Pieces Together with Medicare" on August 28, 2018 at 10:00 a.m. at 300 S Lake Ave, Crandon. 1-800-669-6704 reservations.
7. **Discuss and approve New Freedom Transportation contract:** Denise Larson was present to answer any questions or make clarifications as needed. Attorney of Corporation Counsel has reviewed the MOU (Memorandum of Understanding) and approved it. For those with low income they may be eligible for Financial Assistance. If clients have issues with transportation for dialysis etc., the agency director can sub-

contract out to other agencies as needed as another additional option. Per Denise, October or November 2018 would be a good time to roll this plan out since that gives some lead-time for recruitment and promotion of services. New Freedom will operate best if they are given a 48-hour lead-time for set up of transportation. At this time, we will be contracting for medical appointments only as we have buses to transports for shopping and other errands. Motion by Haskins to approve to contract with New Freedom Transportation Program starting on October 1, 2018. Second by Lemerande, all in favor, motion carried.

8. Budget Updates: Queen reports financial person, Cinde started in April and is working out well with payments etc. She also reported to the committee where her current budget stands. She reports the total allocations have not all come in yet and she is basing her budget on GWAAR predictions of previous year.

9. Discuss 3-year Aging Plan and Budget: There will be public hearings on August 27th in Wabeno at 11:00 a.m., August 28th in Laona at 11:30 .am. and on August 29th at the Forest County Courthouse at 10:00 a.m. The purpose of these hearings is to provide an opportunity for citizens to comment and provide input on the Aging Plan draft of the plan for 2019-2021.

10. Nutrition Update: The meal sites are going very well. Wabeno had increased its participants. Other sites are also slowly growing. Meal donations are up \$3000.00 over previous year donations at this time.

11. Closed Session: The Committee may consider a motion to convene in closed session pursuant to Wis. Stat 19.85 (1) (F) "considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par.(b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations," this closed session relates to: Meal site Issues. Motion by Lemerande to enter closed session at 2:15 p.m., seconded by Haskins, Roll call taken: Steel, Lemerande, aye, Kettlewell, aye, Berg, aye, Meier, aye. Absent, Shepherd, Ackley and Weyers

12. Reconvene to open session to take action, if applicable, on matters discussed in closed session. Motion by Kettlewell to reconvene to open session at 2:50 p.m., seconded by Lemerande, all in favor, motion carried. Roll Call: Steel, aye. Lemerande, aye, Kettlewell, aye, Berg, aye, Meier, aye. Absent Shepherd, Ackley and Weyers. No action taken.

13. Directors Report: Queen give report of activities; The Living Well with Chronic Conditions Workshop will commence on Sept 6, 2018 and will take place for 6 weeks. We have two certified Leaders to facilitate the workshop. Strong Bodies will have three classes starting September 4th. The Caregiver Conference will take place Oct 11, 2018 at the Forest County Potawatomi Carter Casino and Conference Center. A local artist making Tee Shirt bags with recycled materials will visit meal sites and information is in the Newsletter. Bus Schedules will include Antigo and Lakewood in their routes in future. Aging Dept. will be hosting an Ice Cream Social at the Fair on Sept 7, 2018 at 1:00 p.m. at the Fairgrounds. There will be a Garden Celebration at the Crandon Community Garden on August 21. Queen is also working on purchasing Purple Tubes with the Tri-County Dementia Grant for the Purple Tube Project.

14. Other applicable matter, if any, as allowed by law:

15. Adjourn: Motion by Haskins to adjourn at 3:00 p.m., Seconded by Kettlewell, all in favor, motion carried.

Next Meeting: October 9, 2018 at 1:15 in County Board Room.

Minutes submitted by Vicki Lemerande, Secretary.