

Forest County Social Service Committee Meeting  
May 30, 2018  
County Board Room  
6:00 p.m.

**Members present:** Scott Shaffer, Dave Campbell, Melinda Otto, Kellee Gallion and Scott Goode

**Absent:** N/A

**Others present:** Ron Karl, Cindy Gretzinger and Lynne Black

1. **Call to Order:** Meeting called to order at 6:00 p.m. by Chairman Shaffer
2. **Approval of Agenda-** Motion to approve agenda by Otto, seconded by Goode. All in favor, motion carried.
3. **Approval of minutes from April 10, 2018-**Motion to approve minutes made by Otto, seconded by Campbell. All in favor, motion carried.
4. **Closed Session-** Closed Session pursuant under: Wis. Stat. §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by Goode, seconded by Otto to go into closed session. Shaffer (aye), Goode (aye), Otto (aye), Campbell (aye) and Gallion (aye). Motion carried to go into closed session.
5. **Reconvene to Open Session-**Motion to go into open session by Campbell and seconded by Goode. All in favor, motion carried.
  - a. No action taken on interview at this time.
  - b. Gallion made a motion and Campbell seconded the motion to change Nichols hours to 9:00am to 4:30pm with a half hour lunch. All in favor, motion carried.
  - c. Gallion made a motion and Otto seconded the motion to accept the resignation/retirement of Hietpas as of June 15, 2018. All in favor, motion carried.
  - d. Goode made a motion and Gallion seconded the motion to have Boss become the Lead Economic Support Worker for Forest County and increase wage to current wage of position as of June 15, 2018. All in favor, motion carried. Goode also made motion and Gallion seconded the motion for Jensen to check with Northern Income Maintenance Consortium if the position being vacated by Hietpas would need to remain at 28 hours per week or if it could be increased to 35. All in favor to approve posting position at 35 hours if there is not additional costs to county otherwise it should remain at 28 hours per week.

6. **Foster Care Updates**-Committee members were updated of time spent by Ashbeck in meeting with Vilas County DSS for training as well as to gather information for a Foster Care packet. Information in packet will be given out to prospective Foster Care parents and includes paperwork that needs to be completed. Packet was handed out to Committee for their review. Also discussed need to promote licensed Foster Homes. Committee was shown the ad that was developed by Ashbeck with a request to have it published in the local paper. Otto made the motion and Gallion seconded the ad to be placed in the Forest Republican, as the paper of legal record. All in favor, motion carried. Committee was shown the statistics of the abuse/neglect cases in Forest County from the Kids Count data center, A Project of the Annie E. Casey Foundation. Statistics were obtained from data that was collected by the Department of Children and Families from 2007-2015. Forest County had an increase of abuse and neglect cases from 2007 to 2015. Committee would like that data included if possible with the ad that is being published in the newspaper.
7. **Audits**
  - a. Department recently was audited. Contracts did not have all the paperwork in place that are needed.
  - b. CST program was recently audited as well. Schultz's case record review was very good. Department needs to work with CST Coordinators from the Tribes to get MOU's in place and additional policies in place.
8. **Adjournment**-Goode made the motion and Gallion seconded the motion to adjourn the meeting at 7:00pm. All in favor, motion carried.

**\*\*\*These minutes are not official and are subject to change. They will be officially approved at the next scheduled Social Services meeting.**