

**Forest County Commission on Aging**  
**Meeting Minutes**  
**March 13, 2018**  
**1:15 pm**  
**County Board Room, Courthouse, Crandon, WI**

**Members Present:** Bill Connors, Larry Berg, Mary Meier, Bob Shepherd, Vicki Lemerande, Richard Ackley Jr, and Jeannie Weyers,

**Absent:** Edith Huettl, Cliff Haskins (excused)

**Others Present:** Nora Matuszewski, Dorothy Kegley, Tammy Queen & Paul Milan

1. **Call to Order:** Regular Meeting called to order at 1:15 pm by Connors.
2. **Roll Call:** Roll taken and quorum met.
3. **Introductions:** Dorothy Kegley
4. **Approve Agenda:** Motion to accept agenda as printed by Berg, seconded by Shepherd, all in favor, motion carried.
5. **Approve February 13, 2018 Meeting Minutes:** Motion by Weyers to accept February 13, 2018 minutes amended to include Queens name as member present, seconded by Shepherd, all in favor, motion carried.
6. **Personal Appearances:** Personal appearance by Dorothy Kegley.
7. **Discuss and approve Limited Term Contract for Home Delivered Meal Drivers:** A proposed Limited Term Contract for Home Delivered Meals Drivers contract is made available to board members for inspection. Queen points out drivers are difficult to keep without compensation for meals delivered. Contract will address all drivers of HDM (Home Delivered Meals) will be compensated at rate of \$0.50/meal. After discussion it is determined that further information is needed before approval can be made. It is determined that Nora Matuszewski, County Clerk, will check into policy regarding insurance liability amounts necessary for meal delivery drivers. The clause in the proposed contract that is in question is as follows: "The Contractor agrees to furnish a motor vehicle liability policy in an amount not less than \$350,000.00 for any one accident." The Committee will take action when further clarification is obtained. Motion by Shepherd to table contract discussion/approval at this time and until further information is received, seconded by Ackley, all in favor, motion carried.

8. **Other applicable matters, if any, as allowed by law:** None brought forward.
9. **Adjourn:** Motion by Berg to adjourn, seconded by Ackley, all in favor, motion carried.

Minutes Submitted by Vicki Lemerande, Secretary