

Forest County Social Service Committee Meeting  
February 26, 2018  
County Board Room  
5:30 p.m.

**Members present:** Scott Shaffer, Dave Campbell, and Paul Millan

**Absent:** Kellee Gallion, Melinda Otto

1. **Call to Order:** Meeting called to order at 6:00 p.m. by Chairman Millan
2. **Approval of Agenda-** Motion to approve agenda by Shaffer, seconded by Campbell. All in favor, motion carried.
3. **Approval of minutes from December 19, 2017-**Motion to approve minutes made by Campbell, seconded by Shaffer. All in favor, motion carried.
4. **Closed Session-**motion by Shaffer to enter closed session, seconded by Campbell. Closed Session pursuant under: Wis. Stat. §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.  
Roll call vote: Shaffer (aye), Campbell (aye), Millan (aye), Otto (absent), and Gallion (absent). Motion carried to go into closed session.
  - a. Interviews for Social Services Aide
  - b. Child Protective Services and Juvenile Delinquency
  - c. Fiscal
  - d. Economic Support
5. **RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION-** Motion to return to open session by Campbell, seconded by Shaffer. All in favor, motion carried. Motion by Shaffer, seconded by Campbell to offer Social Services Aide position to Brenda Ashbeck and second offer would be to Stephanie Denton. No action taken or needed on Child Protective Services and Juvenile Delinquency cases. Motion by Campbell and seconded by Shaffer to advertise for the Fiscal Position, 35 hours per week, for Social Services and Commission on Aging. All in favor, motion carried. No action taken or needed on Economic Support.
6. **Fiscal Updates-**Social Services was over budget for 2017. Discussion regarding the cost of treatment foster homes for juveniles that have been placed and the medical treatment foster homes for children that have been placed. Also discussed that currently there are

very few foster homes licensed in Forest County, therefore children and juveniles are being placed in Out of County Foster Homes.

- 7. Department Updates-**Contracts for 2018 have been completed and submitted. Discussed energy assistance payments and invoice concerns, now resolved. Receptionist can assist with checking files and scanning necessary documents for Northern IM once there is a Fiscal person hired. 100% time reporting will be needed at that time.
- 8. Adjournment-** Motion by Millan to adjourn meeting, seconded by Shaffer. All in favor, motion carried.