

FOREST COUNTY COMMITTEE MEETING MINUTES

COMMITTEE: **BOARD OF HEALTH**

PLACE:

**Forest County Health Dept
Courthouse, Crandon, WI
5:00 P.M.**

DATE: **January 29, 2018**

TIME:

MEMBERS PRESENT: Melinda Otto (Chair), Larry Berg, Kellee Gallion, Dr. Susan Moore

MEMBERS ABSENT: Candy Dailey, Amy Kuebler

OTHERS PRESENT: Jill Krueger, R.N. (Agency Director)

1. ROLL CALL

2. APPROVAL OF AGENDA: Meeting was called to order at 5:03 p.m. by Otto. Motion by Moore, second by Berg to approve the agenda. Motion carried. (*Attachment #1*)

3. APPROVAL OF MINUTES OF PREVIOUS MEETING: Motion by Moore, second by Berg, to approve the minutes of the previous meeting. Motion carried.

4. PUBLIC HEALTH ITEMS:

A. BUDGET- We are still billing flu vaccine for 2017 revenue and working on lead billing issues so that revenue could go back to 2017. Our final CARS expenses will go out in February and then we should have a better idea of where we are at with last year's budget.

B. HEALTH PLAN UPDATE- The Tri-County Health Plan Leadership team meets February 19th to start looking at our data. We have tri-county coalitions in place for all of the health priorities and we also have local coalitions working on objectives. Activity and Nutrition have a Heart month challenge starting in February and will be encouraging blood pressure checks at Senior Meal Sites and local clinics and the Health Department. We will be following the guidelines of the American Heart Association as per our policy which was reviewed by the Medical Advisor and will refer as needed to local providers. In March we will be promoting nutrition with a challenge and doing taste testing at the schools and at Schaefer's. Mental Health and AODA are working on strategic planning for the year. We are working on identifying all resources so that our referral system for those seeking help is strong.

C. LEGISLATIVE UPDATE- The communicable disease budget request that we submitted a resolution to the state was passed last year but we are still awaiting funding. The award was \$500,000 instead of \$2.5 million. This will provide us with a small amount of funding that we will need to use by the end of June 2018.

D. STRATEGIC PLANNING- The Northern Region Department of Public Health will be facilitating our strategic plan this year. We will be scheduling it this spring and will be inviting board members to participate. We will also be having our five year 140 review with the State this year.

E. PROGRAM UPDATES-

Influenza is increasing statewide. We sent a letter to schools, head starts, nursing home and Job Corps, reminding people to take precautions and stay home when sick. The nursing home is experiencing a rise in respiratory and also gastro illness. We are still offering flu shots to the

public.

Diabetes Prevention: We are looking at starting a diabetes prevention program that targets those with pre-diabetes. It is estimated that over 2,500 adults in Forest County are pre-diabetic. It is a CDC program that requires training which can be done on line for \$500.00. Participants would need to be referred and meet the criteria for the program which is one year long. We have funds available from donations that would cover the cost of the training and now that our hours are extended, staff thinks they could offer the class from 4:30 to 5:30 pm. Director will talk with tribal staff and try to connect with others who are offering the program to get more insight on how to get people to attend.

Health Hazards: Director discussed the health hazards in the town of Argonne that no action has been taken on yet. Pictures were shown to board members and discussion was held regarding the possibility of hiring a building inspector to assist with the structural issues. The department policy, Chapter 254 statute and the county public nuisance ordinance were reviewed. The board felt the ordinance is not clear as to what agency should be handling these complaints and suggested a joint meeting with Health and Zoning to review and clarify the roles of each department. The board suggested the Director meet with the Zoning Administrator and come up with a plan to address the complaints from October. It may be necessary to notify the owners of those buildings that they need to provide an explanation or an inspection and plan on how the owners are going to deal with those properties.

F. ANNUAL SERVICES AND FEES – The list of free programs and services as well as fee for service programs was presented to the board (see attached). There are no changes to the fees from last year. Motion was made by Gallion to approve the service and fees for 2018, second by Berg, motion carried.

5. GRANT UPDATES: We have our Vaccine for Children's Compliance audit in February and will have our WIC audit this summer or fall. Our WIC caseload continues to decline. Typically they will adjust the budgets mid-year so if it continues we may end up with another cut. We are working on outreach ideas and are going to talk to the grocery store to see if we can set up a table there. We have outreached to Head Starts and put info in the paper, Facebook and website. We will have our WIC audit this year.

The state has an opportunity to apply for Title x funds for reproductive health services and are looking to counties that may want to either provide services or sub-contract services. The grant has not been released yet but the state wants to have a good idea of what counties are interested so when it is released, they are ready to submit. Currently NEWCAP provides reproductive health services for our county under title V funds. This grant could potentially allow the county to be the fiscal agent for NEWCAP to receive additional title x funds potentially to expand services. We are currently waiting to hear more about what services NEWCAP is offering and how many people they are serving. Director will keep the board updated on this grant.

Forest Count Potawatomi is writing a HRSA grant to look at improving our network of mental health services in Forest County. They would like to partner with the Health Department and Northern Regional Division of Public Health. Director has written a letter of support for this grant proposal.

6. OLD BUSINESS- None
7. NEW BUSINESS- The department organizational chart has been updated to reflect that we now have two public health nurses. Previously we had one public health nurse and one staff nurse. (see attached).

8. OTHER MATTERS AS PERMITTED BY STATUTE- None
9. NEXT MEETING DATE: The next meeting date was set for April 23, 2018 at 5:30 p.m. in the County Board Room.
10. ADJOURNMENT: Motion to adjourn by Moore, second by Berg. Motion carried. Meeting adjourned at 6:25 pm.

Submitted by Jill Krueger, Director
1/30/18

DRAFT