

FOREST COUNTY BOARD OF SUPERVISORS PROCEEDINGS
February 20, 2018

CALL TO ORDER

The regular meeting of the Forest County Board of Supervisors was held on February 20, 2018, in the County Board Room at the Courthouse in Crandon, Wisconsin. Chairman Millan called the meeting to order at 7:00 p.m. The Pledge of Allegiance was given by all present. The Clerk, Nora Matuszewski, read the agenda.

ROLL CALL

Present: Berg, Bunda, Campbell, Chaney, Collins, Connors, Jr., Dailey, Dehart, Huettl, Houle, Karl, Laabs, Lukas, Marvin, Matuszewski, Millan, Otto, Shaffer, Stamper, Tauer (20); Absent (1), Gallion.

APPROVAL OF AMENDED AGENDA

Motion by Tauer, seconded by Dailey to approve the amended agenda as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried. Amended Agenda approved as presented.

APPROVE MINUTES FROM NOVEMBER 14, 2017 MEETING

Motion by Campbell, seconded by Chaney to approve the November 14, 2017 minutes as presented. All present voting AYE, (20); Absent (1), Gallion. Motion carried.

COMMUNICATIONS ON FILE WITH BOARD

Request for letter of support for the Nicolet Board of Trustees-Linda (Skallerud) Shawano. If re-appointed, this will be the second term for Linda. A letter of support was sent out today because of deadlines.

PERSONAL APPEARANCES

Chairman's Report:

The Chairman will not speak as there are three others that need to address the board.

Dave Behrend from the Town of Morgan was in to inform the board of a situation with Assisted Living homes and community placements (halfway houses) and how the State is moving people into these homes without the communities knowing beforehand who will be in them. He feels the communities need to get together to speak as one voice to get Madison to listen to the people. He handed out a Town Hall meeting notice for all of the Board members in the Town of Morgan on April 12, 2018, he asks members to attend.

Josh Bradley (Jail Administrator), Jason Theune (Emergency Management Director), and James Whiteaker (IT), brought an issue to the Board which will affect them around July with the enhanced Emergency 911 system. The system now allows the Sheriff/Jail through gps, pinpoint residents when they call in for help and around July the telephone company, (Frontier), will be updating their switch and with this switch update comes new software, which Forest County and other surrounding counties do not have. The software will come with a price in the range of \$130,000 to \$200,000 for initial start-up, after that it will be around \$15,000 per year to maintain. If they do not update the software the equipment will no longer have the gps capabilities and be no more than a caller ID system. They were just informed of this in the last month along with the other counties and they are trying to get quotes with the other counties to get a group rate and that should be in sometime late March or April. This system will be

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mandatory in the near future, it is called “Nextgen 911”, and it has the capability to allow people to text 911. This will be forwarded to the Finance Committee.

Rinehart (Maintenance Supervisor) was in to talk to the Board about a situation that came about in the courthouse on Friday, February 16th, when an individual came into the Courthouse and into contact directly with at least two employees, and stole the Maintenance truck and other items within the time span of a half hour. He has concerns for the employees in the Courthouse and felt that this was a “wake up call”, for all, as this person could have easily harmed anyone in the building. He feels that the Courthouse needs some form of security in the form of a guard to protect the employees as he is constantly checking on people that employees are calling him about. He also feels that there is the mindset that the Sheriff Department is right behind the Courthouse so the employees are safe, when in reality they are out on calls a lot and not always available in an instant as they are out on calls. He also made the comment that the security measures that the Risk Management put into place up to this point worked just as it should have and he was happy about that.

DISCUSSION ON COURTHOUSE RENOVATION

Chairman Millan explained that the Samuels Group is still our consultant and that the Executive interviewed three (3) Architect/Engineers on February 12th, 2018, and of the three (3) hired, Wendel, on February 19th, 2018. There will be no cost to Forest County until a design is accepted, and Wendel has told the committee they will come up with 5 or 6 different options, and once the design is accepted the cost will be \$75,000, which will be paid for using part of the \$200,000 that was already earmarked at the November 14, 2017, meeting. As far as the project the cost is not known until the plan is known, so no money is being spent at this time.

APPOINTMENTS OR ELECTIONS

Forest County Library Board- 2 appointments for term January 1, 2018-December 31, 2019.

Carol Bartlein

Mary LeMaster

Motion by Tauer to appoint Carol Bartlein and Mary LeMaster, seconded by Marvin. All present voting AYE (20); Absent (1), Gallion. Motion carried.

RESOLUTIONS

Resolution 1-2018 Offered by PERSONNEL COMMITTEE RESOLVED

RESOLVED by the Board of Supervisors of Forest County, Wisconsin,
NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the salary attributable to the elected offices of Forest County Sheriff and Clerk of Court for the term of 2019-2022 shall be as set forth above.

Motion by Marvin, seconded by Stamper to approve the resolution as presented. All present voting AYE (19); NAY (1), Marvin; Absent (1), Gallion. Motion carried.

Resolution 2-2018- Offered by the FINANCE COMMITTEE

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that Resolution No. 8 adopted by the Forest County Board of Supervisors on February 11, 1993 and amended in March of 2008, is now further amended, in part as follows: That the following meal reimbursements shall be allowed to all members of the Forest County

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Board of Supervisors, other County elected officials, and County employees engaged in County business which requires approved overnight stays to allow for a \$27.00 per day reimbursement for meals effective February 1, 2018, with receipts.

BE IT FURTHER RESOLVED, that all other provisions of Resolution No. 8, adopted by the Forest County Board of Supervisors on February 11, 1993 and any amendments thereto shall continue to remain in full force and effect except as specifically amended by the terms of this Resolution.

Motion by Collins, seconded by Matuszewski to approve the resolution as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried.

Resolution 3-2018-Offered by PERSONNEL/FINANCE COMMITTEES

WHEREAS, the Forest County Board Personnel and Finance Committee negotiated the 2018-2019 Collective Bargaining Agreement with representatives of the Forest County Deputy Sheriff's Association; and

NOW, THEREFORE BE IT RESOLVED, by the Forest County Board of Supervisors in session this 20th day of February, 2018, that the 2018-2019 negotiated agreement with the Forest County Deputy Sheriffs' Association, Local 114, Labor Association of Wisconsin be implemented.

Motion by Marvin, seconded by Berg to approve the resolution as presented. All present voting AYE (19); NAY (1), Marvin; Absent (1), Gallion. Motion carried.

Resolution No. 4-2018 – Presented by PERSONNEL COMMITTEE

NOW, THEREFORE, BE IT RESOLVED, that the County of Forest hereby amends it Employee Handbook by adding language to the section entitled "Introduction," which shall state the following:

The County has developed the policies and provisions in this Handbook and may change, supplement or rescind them at any time. Changes to this Handbook may be made by the County in its sole and absolute discretion, with or without prior notice. The provisions set forth in this Handbook supersede any and all prior policies, procedures and practices, whether written or established by past practice or conduct. Final interpretation and implementation of any of the policies or rules in this Handbook is vested solely with the County through the County Board, the Personnel Committee and/or their designees.

Motion by Lukas, seconded by Laabs to approve the resolution as presented. All present voting AYE (17); NAY (3), Campbell, Laabs, Stamper; Absent (1), Gallion. Motion carried.

Resolution No. 5-2018 – Offered by COUNTY BOARD CHAIRMAN

NOW, THEREFORE, BE IT RESOLVED, The Forest County Board of Supervisors authorizes Forest County to be included in the regional application with Shawano County as the lead county for the Rural Economic and Area Development Initiative (READI) Program. present voting AYE (20); Absent (1), Gallion. Motion carried.

Resolution No. 6-2018 – Offered by the FINANCE COMMITTEE NOW, THEREFORE, NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE FOREST COUNTY

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BOARD OF SUPERVISORS, that the 2018 Forest County Budget shall be amended to reflect the additional expense of \$22,043.00 for an increase in pay of all non-union Employees and that said amount taken from the general fund to pay for said expense.

Motion by Chaney, seconded by Collins to approve the resolution as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried.

Resolution No.7-2018-Offered by LAND AND WATER RESOURCES COMMITTEE

RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS The Land and Water Resources Committee is authorized to hire Duff Leaver to conduct inspections pursuant to the Uniform Dwelling Code.

Motion by Tauer, seconded by Connors to approve the resolution as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried.

Resolution No. 8- Offered by COUNTY BOARD CHAIRMAN

RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That NOW, THEREFORE, BE IT RESOLVED that the Forest County Board of Supervisors hereby appoints those individuals as Emergency Fire Wardens as indicated on the attached list.

Motion by Dailey, seconded by Otto to approve the resolution as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried.

Resolution No. 9-2018- Presented by the COMMISSION ON AGING

NOW, THEREFORE, BE IT RESOLVED, that the County of Forest hereby adopts the volunteer handbook entitled "Volunteer Handbook for Medical Escort Transportation Program"; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Forest hereby adopts the volunteer handbook entitled "Volunteer Handbook for Elderly Nutrition Program"; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Forest hereby adopts the volunteer handbook entitled "General Volunteer Handbook."

Motion by Berg, seconded by Connors to bring the resolution to the floor, there was a vote to table until the handbook could be looked over by everyone, vote to table failed; AYE (5); Bunda, Campbell, Chaney, Karl, Laabs, NAY (15); Absent (1) Gallion.

Vote to accept resolution as presented; All present voting AYE (15); NAY (5), Bunda, Campbell, Chaney, Karl, & Laabs; Absent (1), Gallion. Motion carried.

Resolution No. 10-2018- Offered by the FINANCE COMMITTEE

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS, approve the construction of a new Highway Department building at a price not to exceed \$350, 000.00; and

BE IT FURTHER RESOLVED that the payment for the new Highway Department building shall be taken from the general fund with a 10-year repayment of the general fund for said building from the Highway Department with equal annual installments.

Motion by Lukas, seconded by Matuszewski to approve the resolution as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried.

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Resolution No. 11-2018- Offered by the FORESTRY AND RECREATION COMMITTEE NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS does hereby delegate to the Forest and Recreation Committee, authority to make applications to the State of Wisconsin Department of Natural Resources for funds appropriated for ATV trail maintenance.

BE IT RESOLVED, that the Forestry and Recreation Committee of the Forest County Board of Supervisors, is hereby authorized to expend the funds to be received from the State of Wisconsin for eligible maintenance and development costs.

BE IT FURTHER RESOLVED, that the Forestry and Recreation Committee may authorize the Forestry Department Staff to apply for grants, sign the contracts and complete grant reimbursement as necessary.

Motion by Karl, seconded by Dailey to approve the resolution as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried.

Resolution 12-2018- Offered by FORESTRY AND RECREATION COMMITTEE NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS does hereby delegate to the Forest and Recreation Committee, authority to make applications to the State of Wisconsin Department of Natural Resources for funds appropriated for snowmobile trail maintenance.

BE IT RESOLVED, that the Forestry and Recreation Committee of the Forest County Board of Supervisors, is hereby authorized to expend the funds to be received from the State of Wisconsin for eligible maintenance and development costs.

BE IT FURTHER RESOLVED, that the Forestry and Recreation Committee may authorize the Forestry Department Staff to apply for grants, sign the contracts and complete grant reimbursement as necessary.

Motion by Bunda, seconded by Chaney to approve the resolution as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried.

Resolution 13-2018- Offered by the FORESTRY AND RECREATION COMMITTEE NOW, THEREFORE BE IT RESOLVED that the Forestry Committee and the Forest County Board of Supervisors hereby expresses their desire to participate in the County Forest Administrator Program for calendar year 2018 and years subsequent as it pertains to the position of County Forest Administrator.

Motion by Campbell, seconded by Matuszewski to approve the resolution as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried.

Resolution 14-2018- Offered by the FORESTRY AND RECREATION COMMITTEE RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That THEREFORE, BE IT RESOLVED that we the Forest County Board of Supervisors in consideration of meeting the needs identified in our County Forest 15 Year Plan hereby request the Department of Natural Resources to provide the 2018 payment to the County under ss 28.11(8)(b)1 on the basis of .50 cents for each acre of our County Forest Lands;

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BE IT FURTHER RESOLVED, that the clerk is hereby authorized and directed to file this request with the Department of Natural Resources prior to December 31 preceding the year in which said payment is being requested to be made.

Motion by Karl, seconded by Stamper to approve the resolution as presented. All present voting AYE (20); Absent (1), Gallion. Motion carried.

ORDINANCES

None

ANNUAL REPORTS

None

ADJOURNMENT

There being no further business, Motion by Shaffer, seconded by Karl to adjourn. All present voting AYE, (20); Absent (1), Gallion. Motion carried. Meeting adjourned at 9:04 p.m.

The foregoing is a condensed version of the minutes from the February 20, 2018, meeting of the Forest County Board of Supervisors. The complete proceedings are on file and available for inspection in the office of the Forest County Clerk.

These minutes are not official and are subject to change. They will be officially approved at the April 17, 2018 Forest County Board of Supervisors meeting.

Nora Matuszewski
Forest County Clerk