

JOINT PERSONNEL & SOCIAL SERVICES COMMITTEE MINUTES

COMMITTEE: PERSONNEL & SOCIAL SERVICES COMMITTEES
DATE: FRIDAY, DECEMBER, 22, 2017
TIME: 2:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Millan called the meeting to order at 2:00 p.m. and read the amended agenda.

ROLL CALL

Members Present: Campbell, Chaney, Dailey, Gallion, Houle, Lukas, Millan, Otto, & Shaffer

Absent: Collins & Marvin

Others Present: Nora Matuszewski, Jody Jensen, William Connors, and Tammy Queen

APPROVE AMENDED AGENDA

Motion by Otto to approve the amended agenda, seconded by Dailey. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE DECEMBER 18, 2017, PERSONNEL & FORESTRY MEETING

Motion by Chaney to approve the minutes from the December 18, 2017, Personnel & Forestry Meeting, seconded by Dailey. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Chaney to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;" This closed session relates to:

- a) Discussion and possible action on Employee Discipline
- b) Discussion with Department Heads

Seconded, by Campbell. Roll call vote: Campbell(AYE), Chaney(AYE), Dailey(AYE), Gallion(AYE), Houle(AYE), Lukas(AYE), Millan(AYE), Otto(AYE), & Shaffer (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Shaffer to return into open session, seconded by Chaney. All present voting AYE. Motion carried.

- a) Motion by Collins to give discipline letter to K. Schultz, seconded by Millan. All present voting AYE. Motion carried
- b) Motion by Gallion to have Clerk set up a leadership training for the Department Heads if possible with WCA, seconded by Otto. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF EMPLOYEE RESIGNATION

Motion by Gallion to accept the resignation from C. Kalata effective the date she submitted the letter to Social Services, seconded by Shaffer. All present voting AYE. Motion carried.

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, seconded by Dailey. All present voting AYE. Motion carried. Meeting adjourned at 3:04 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel & Social Services Meetings.