

Forest County Social Service Committee Meeting  
Tuesday December 19, 2017  
County Board Room  
5:30 p.m.

**Members present:** Scott Shaffer, Dave Campbell, Melinda Otto and Paul Millan

**Absent:** Kellee Gallion

**Others present:** Jody Jensen, Cheri Collins (Personnel), Christina Kalata, Kate Schultz, Kristin Bauknecht and Jeannie Boss

1. **Call to Order:** Meeting called to order at 5:30 p.m. by Chairman Millan
2. **Approval of Agenda-** Motion to approve agenda by Otto, seconded by Campbell. All in favor, motion carried.
3. **Approval of minutes from November 29, 2017-**Motion to approve minutes made by Campbell, seconded by Shaffer. All in favor, motion carried.
4. **Department Updates-**Copy machine has been delivered and is working well. Informed Board of the delays in getting the machine. Informed the Board that the CPS/Juvenile Delinquency position had been posted for two weeks in December and there were no applications turned in so that was reposted and will remain posted into January. Informed them that the Social Services Aide position is posted currently. Discussed Jeannie Boss is working in the Income Maintenance position and they are currently working overtime until the end of the year. She will then return to 40 hours per week. Jeannie informed the Board that retirement benefits are not being paid in for her by the County due to her already drawing off of
5. **Closed Session-**motion by Otto to enter closed session, seconded by Shaffer. Closed Session pursuant under: Wis. Stat. §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.  
Roll call vote: Shaffer (aye), Campbell (aye), Millan (aye), Otto (aye), Collins (aye) and Gallion (absent). Motion carried to go into closed session.
6. **RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION-** Motion to return to open session by Otto, seconded by Campbell. All in favor, motion carried. Motion by Millan, seconded by Campbell for Jeannie Boss to continue at 40 hours per week as the Northern Income Maintenance has budgeted for this and her benefits to be based off of a 40 hour work week beginning January 1, 2018.

At this time, Fiscal can continue to look into the Income Maintenance budget further to see if there is funding available for Kristin Bauknecht to increase her hours by 7 hours per week.

7. **Adjournment-** Motion by Millan to adjourn meeting, seconded by Shaffer. All in favor, motion carried.