

Forest County Social Service Committee Meeting  
Wednesday November 29, 2017  
County Board Room  
5:30 p.m.

**Members present:** Scott Shaffer, Dave Campbell, Kellee Gallion and Paul Millan

**Absent:** Melinda Otto

**Others present:** Jody Jensen

1. **Call to Order:** Meeting called to order at 5:30 p.m. by Chairman Millan
2. **Approval of Agenda-** Motion to approve agenda by Campbell, seconded by Gallion. All in favor, motion carried.
3. **Approval of minutes from October 23, 2017-**Motion to approve minutes made by Gallion, seconded by Shaffer. All in favor, motion carried.
4. **Department Updates-**Copy machine has been ordered. Laptops have arrived and are being set up by IT. Board was informed of the number of Access/CPS Investigations from January 1, 2017 to August 14, 2017. Updated the Board on the number of Access/CPS Investigations from August 14, to the present time. Informed Board of the number of children that are currently out-of-home from our county and the need for placing the children with relatives or out of county due to the shortage of foster homes. Discussed the hours that staff are putting in due to those increases and the travel to get to see the children. Discussed checking into the cost of a Child Placing Agency to assist with visitations/supervision in the interim. Director requested consideration of hiring another CPS/Juvenile Intake Worker. Motion by Gallion to hire another Full Time CPS/Juvenile Intake Worker, seconded by Dave Campbell. All in favor, motion carried. Discussion regarding Social Services Aide position being vacated. Motion by Gallion to hire Social Services Aide, seconded by Campbell. All in favor, motion carried.
5. **Discuss and approve employee resignation-**Board informed that Margaret McCarthy submitted her resignation on November 22 and her last day will be December 1, 2017. Motion to approve resignation made by Gallion, seconded by Shaffer.
6. **Closed Session-**motion by Shaffer to enter closed session, seconded by Campbell. Closed Session pursuant under: Wis. Stat. §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll call vote: Shaffer (aye), Campbell (aye), Millan (aye), Gallion (aye), Otto (absent).  
Motion carried to go into closed session.

7. **RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION-** Motion to return to open session by Gallion, seconded by Shaffer. All in favor, motion carried. No action taken. At this time, Fiscal can continue to look into the CST Budget further to see if there is funding available to increase CST hours to 40.
8. **Adjournment-** Motion by Millan to adjourn meeting, seconded by Shaffer. All in favor, motion carried.