

PERSONNEL, FINANCE, & EXECUTIVE COMMITTEE MINUTES

COMMITTEE: PERSONNEL, FINANCE, & EXECUTIVE COMMITTEE
DATE: THURSDAY, NOVEMBER 9, 2017
TIME: 5:30 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Shaffer called the meeting to order at 5:30 p.m. and read the agenda.

ROLL CALL

Members Present: Chaney, Connors, Dailey, Houle, Lukas, Matuszewski, Millan, & Shaffer

Absent: Connors & Marvin

Others present: Nora Matuszewski, Terese Poe, Tammy Queen, Janet Weber, Kathy O'Melia, Anne Erfourth, John Dennee, Alex Walrath, Alyson Wagoner, & Melissa from WIPLFI

APPROVE AMENDED AGENDA

Motion by Dailey to approve the amended agenda as presented, seconded by Matuszewski. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE OCTOBER 19, 2017, FINANCE AND THE NOVEMBER 2, 2017 PERSONNEL MEETING

Motion by Connors to approve the minutes of the October 19, 2017, Finance meeting, and the minutes from the November 2, 2017 Personnel meeting, seconded by Lukas. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF TREE REMOVAL BEHIND COURTHOUSE

Motion by Dailey to approve the removal of the whole tree behind the Courthouse, seconded by Matuszewski. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF SHERIFF DEPARTMENT PURCHASE OF BODY CAMERAS

Motion by Lukas to approve purchasing the body cameras, seconded by Millan. All present voting AYE. Motion carried.

DISCUSSION WITH STEVE NELSON ON SCENIC BYWAY SIGNS AND POSSIBLE APPROVAL OF PURCHASES

Motion by Connors to approve sign purchase with D.O.T. approval, seconded by Lukas. All present voting AYE. Motion carried.

DISCUSSION WITH TERESE POE ON ADRC FUNDING FOR 2018

Terese explained that the money that was passed by resolution to be given to the ADRC of the Northwoods is needed in order for the Consortium to exist. Terese explained that

Taylor County may be in the future investing also, which would be around \$90,000 and at that time Forest County would be reimbursed that amount. Terese guaranteed that the EBS position at Forest County would be pulled into the Consortium January 1, 2018.

DISCUSSION AND POSSIBLE APPROVAL OF TRUCK PURCHASE FOR THE FORESTRY DEPARTMENT

Motion by Dailey to approve the purchase of truck for the Forestry Department utilizing the Reserve Fund for the Variable Acreage, seconded by Matuszewski. All present voting AYE. Motion carried.

DISCUSSION AND APPROVAL OF UPDATED SOCIAL SERVICES FISCAL JOB DESCRIPTION

Motion by Chaney to approve the updated Social Services Fiscal Job Description, seconded by Dailey. All present voting AYE. Motion carried.

Motion by Houle to approve waiving the 5% reduction in wage after the first six (6) months of employment, seconded by Dailey. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF EMPLOYEE RETIREMENT AND POSTING OF POSITION

Motion by Dailey to accept the employee retirement from M. Torgerson and to post the position immediately, seconded by Chaney. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF BUDGET AMENDMENTS RESOLUTION TO FORWARD TO FULL COUNTY BOARD

Motion by Connors to approve the resolution to be forwarded to full County Board, seconded by Matuszewski. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF OPIOID EPIDEMIC RESOLUTION TO FORWARD TO FULL COUNTY BOARD

Motion by Lukas to approve the resolution to be forwarded to full County Board, seconded by Chaney. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Dailey to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” and Wis. Stat. § 19.85(1)(e) “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session.” This closed session relates to:

- a) Sheriff Department Union Contract
- b) Donation of Sick Leave for Employee

Seconded, by Connors. Roll call vote: Chaney(AYE), Connors(AYE), Dailey(AYE), Houle(AYE), Lukas(AYE), Matuszewski(AYE), Millan(AYE) & Shaffer (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON

MATTERS DISCUSSED IN CLOSED SESSION

Motion by Dailey to return into open session, seconded by Connors. All present voting AYE. Motion carried.

- a) Motion by Lukas to approve amended initial proposal Contract to be forwarded to Law, seconded by Chaney. All present voting AYE. Motion carried.
- b) Motion by Lukas to allow donation of three (3) weeks of sick leave to S. Cassidy from N. Matuszewski, seconded by Houle. All present voting AYE. Motion carried.

ADJOURNMENT

There being no further business, motion by Lukas to adjourn, seconded by Houle. All present voting AYE. Motion carried. Meeting adjourned at 8:06 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel, Finance, & Executive meetings.