

FINANCE COMMITTEE MINUTES

COMMITTEE: FINANCE COMMITTEE
DATE: WEDNESDAY, OCTOBER 3, 2017
TIME: 5:30 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Paul Millan called the meeting to order at 5:30 p.m. and read the agenda.

ROLL CALL

Members Present: Connors, Dailey, Lukas, Marvin, Matuszewski, & Millan

Absent:

Others present: Nora Matuszewski, Mark, Rinehart, Jill Zagaar, & Mike Monte

APPROVE AGENDA

Motion by Lukas to approve amending the agenda to include ESI use of the ADRC building offices for administering the WHEAP program in the place of #13, seconded by Dailey. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 15, 2017, JOINT PERSONNEL & FINANCE MEETING

Motion by Dailey to approve minutes from the September 15, 2017, Joint Personnel & Finance Meeting, seconded by Connors. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF NEW MEDICAL CONTRACT FOR THE JAIL

Motion by Dailey to table the new Medical contract until more information is obtained about the contract, seconded by Connors. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF APPRAISAL-SURVEY OF THE FAIR GROUNDS

Motion by Connors to approve the appraisal-survey, seconded by Matuszewski. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF 2018 HEALTH INSURANCE POLICY

Motion by Dailey to table approval of Health Insurance Policy until the committee can talk with the Insurance agent, about a 0% increase, seconded by Lukas. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF JETPAK FOR THE DA

Motion by Dailey to table until clerk can talk to the IT Department to see if the issue can be resolved before we purchase equipment, seconded by Marvin. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF PER DAY STIPEND FOR THE SPORTSHOW

Motion by Dailey to amend the County's current resolution for the employee stipend to reflect that any overnight travel be changed to \$27 per day instead of the current \$6, \$7, & \$14 per meal, seconded by Connors. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION ON FINANCIAL POLICIES AND PROCEDURES DRAFT TO BE FORWARDED TO THE FULL COUNTY BOARD

Motion by Lukas to forward the resolution to the Full County Board, seconded by Marvin. All present voting AYE. Motion carried.

DISCUSSION AND WORK ON THE 2018 BUDGET

The budgets from the Commission, Social Services and the Health Department were looked at. There is a substantial increase to the Commission and Social Services because of the ADRC moving to the Consortium, the need for extra Social workers, and the loss of the Long Term Support budget. The increase to the levy only amounts to about \$12,000 and the increase to these budgets will be substantially higher than that amount.

DISCUSS AND POSSIBLE APPROVAL OF CONTRACTING OUTSIDE PROFESSIONALS TO WORK ON RESEARCH AND DEVELOPMENT OF A FULL FINANCIAL POLICIES AND PROCEDURES HANDBOOK FOR 2018

Motion by Lukas to give permission to the clerk to research and find someone who will be able to perform this for the County, seconded by Marvin. All present voting AYE. Motion carried. The clerk will bring back to the committee the cost for this service to be put in the budget for 2018 and possibly beginning in 2017 with money available in the financial consulting budget.

DISCUSS AND POSSIBLE APPROVAL OF ESI USING OFFICE SPACE IN THE ADRC BUILDING TO ADMINISTER THE WHEAP PROGRAM

Motion by Lukas to approve ESI using office space in the ADRC building, seconded by Matuszewski. All present voting AYE. Motion carried.

ADJOURNMENT

There being no further business, motion by Dailey to adjourn, seconded by Matuszewski. All present voting AYE. Motion carried. Meeting adjourned at 7:32 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Finance meeting.