

Forest County Commission on Aging

Special Meeting Minutes

September 11, 2017

2:00 pm

County Board Room, Forest County Courthouse

Members Present: Bob Shepherd, Bill Connors, Jeannie Weyers, Mary Meier, Edith Huettl, Larry Berg, Richard Ackley, Jr., and Cliff Haskins

Absent: Vicki Lemerande

Others Present: Tammy Queen, Paul Millan and Terese Poe, ADRC of the Northwoods Regional Manager

1. **Call to Order:** Regular meeting called to order by Bill Connors at 2:01 pm
2. **Roll Call:** Roll call taken and quorum met.
3. **Introductions:** Terese Poe, ADRC of the Northwoods Regional Manager
4. **Approve Agenda:** Motion by Berg to approve agenda, seconded by Ackley all in favor, motion carried.
5. **Approve August 8, Meeting Minutes:** Motion by Huettl to approve August 8th meeting minutes, seconded by Sheperd, all in favor, motion carried.
6. **Closed Session:** Motion by Huettl to go into Closed Session: Wis. Stat. 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to:
 1. Discuss and possible take action on Elderly Benefit Specialist Position becoming a contracted position with the ADRC of the Northwoods.
 2. Discuss and possibly take action on approving Elderly Benefit Specialist extra work hours through Medicare Open Enrollment time.
Seconded, by Berg. Roll call vote. Ackley (aye), Berg (aye), Connors (aye), Haskins (aye), Huettl (aye), Meier (aye), Sheperd (aye), Weyers(aye) Lemerande absent. Motion carried.
7. **Reconvene to open session: to take action, if appropriate, on matters discussed in closed Session.** Motion to return to open session made by Berg, seconded by Weyers. All present voting Aye. Motion carried.
 - A) Motion made by Sheperd, and seconded by Huettl to approve the Elderly Benefit Specialist position to be a contracted position with the ADRC of the Northwoods in order to continue to collect the Medicaid federal drawdown funding. All in favor. Motion carried.
 - B) Motion made by Huettl, and seconded by Meier to approve the Elderly Benefits Specialist to work extra hours as needed, not to exceed 40 hours during Medicare Open Enrollment. All in favor, motion carried.
8. **Other applicable matters, if any, as allowed by law:**
9. **Adjourn:** Motion by Weyers to adjourn meeting, seconded by Meier, all in favor, motion carried, adjourn at 2:20 pm

Next Meeting date: October 10, 2017 at 1:15 pm.