

JOINT PERSONNEL & CHILD SUPPORT COMMITTEES MINUTES

COMMITTEE: PERSONNEL & CHILD SUPPORT
DATE: WEDNESDAY, AUGUST 23, 2017
TIME: 5:30 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Shaffer called the meeting to order at 5:30 p.m. and read the agenda.

ROLL CALL

Members Present: Chaney, Collins, Gallion, Houle, Lukas, Marvin, Otto, & Shaffer
Absent: Dailey & Huettl

Others present: Nora Matuszewski, Paul Millan, Bill Connors, Shannon Boney, Dave Campbell, Liz Wood, & Gary Zimmer

APPROVE AGENDA

Motion by Chaney to approve the agenda as presented, seconded by Houle. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE JULY 18, 2017 JOINT PERSONNEL & CHILD SUPPORT AND THE MINUTES FROM THE AUGUST 14, 2017 JOINT PERSONNEL, EXECUTIVE, & FORESTRY MEETINGS

Motion by Lukas to approve the minutes of the June 18, 2017 Joint Personnel & Child Support meeting, seconded by Chaney. All present voting AYE. Motion carried.

Motion by Chaney to approve the minutes of the August 14, 2017 Joint Personnel, Executive, & Forestry meeting, seconded by Collins. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL POSTING THE FORESTRY ADMINISTRATOR POSITION

Collins would like to go on record to say that she has grave concerns with the lack of direction from the Forestry Committee. The lack of direction from the Forestry Committee is putting the County in a perilous situation which could result in the County losing grant funding. The annual work plan has to be completed and submitted by November according to the 15-year plan, and without it being submitted on time the budget for the funding of the Forestry Administrator could be lost, which amounts to around 50% of the wage, plus fringe for the Administrator which is around \$39,000.

Motion by Marvin to post the Forestry Administrator position, seconded by Collins. Roll call vote: Chaney (NAY), Collins (AYE), Houle (AYE), Lukas (AYE), Marvin (AYE), Shaffer (AYE); Absent, Dailey. Motion carried.

CLOSED SESSION

Motion by Collins to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to:

- a) Employee FMLA discussion and possible approval
- b) New Employee request for vacation
- c) Child Support Job Interviews for the Paternity & Order Establishment Specialist
- d) Discussion on employee warnings

Seconded, by Lukas. Roll call vote: Chaney (AYE), Collins (AYE), Gallion (AYE), Houle (AYE), Lukas (AYE), Marvin (AYE), Otto (AYE), & Shaffer (AYE). Absent, Dailey & Huettl. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Marvin to return into open session, seconded by Collins. All present voting AYE. Motion carried.

- a) Motion by Chaney to approve leaves of absences for Carissa Matuszewski and Stephanie Cassidy, seconded by Collins. All present voting AYE. Motion carried.
- b) Motion by Collins to table the request, seconded by Lukas. All present voting AYE. Motion carried.
- c) Motion by Lukas to offer the position to Stephanie Statezny, seconded by Collins. All present voting AYE. Motion carried.
- d) No Action

DISCUSSION AND POSSIBLE APPROVAL OF CHANGING HEALTH DEPARTMENT TO FOUR (4) TEN (10) HOUR SHIFTS, INCREASING THE EMPLOYEES AT 35 HOURS TO 40 HOURS A WEEK.

Motion by Marvin to approve four (4) ten (10) hour shifts, with employee hours as follows: 2 support staff at 35 hours per week- 7:30a.m. to 5:00p.m. with a 45-minute lunch and 3 professional staff at 40 hours per week- 7:00a.m. to 5:30p.m. with a 30-minute lunch, this schedule will be 4 days a week and will be rotated to keep the office open 5 days a week, seconded by Collins. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF EMPLOYEE RESIGNATION

No action

DISCUSSION AND POSSIBLE APPROVAL OF LAND AND WATER RESOURCE ADMINISTRATOR REQUEST FOR COMP TIME

Motion by Collins to deny request for comp time, seconded by Chaney. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF APPOINTING TWO (2) MORE MEMBERS TO THE PERSONNEL COMMITTEE

The County Board Chair had already appointed the two new members, Kris Houle and Al Marvin last week and they accepted, so no action was taken.

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, seconded by Marvin. All present voting AYE. Motion carried. Meeting adjourned at 8:45 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel and Child Support meetings.