

## **JOINT PERSONNEL, EXECUTIVE, & FINANCE COMMITTEES MINUTES**

COMMITTEE: PERSONNEL, EXECUTIVE, & FINANCE COMMITTEES  
DATE: TUESDAY, AUGUST 1, 2017  
TIME: 5:30 PM  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairman Millan called the meeting to order at 5:30 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Chaney, Collins, Connors, Dailey, Lukas, Marvin, Matuszewski, Millan, & Shaffer

Absent:

Others present: Steve Bunda, Melinda Otto, Ron Karl, Christy Conley, Erin Mayer, Amy Velie, Donna Velie, John Dennee, Josh Bradley, Ben Meyer, Rich Ackley, & Howard Sipple

### **APPROVE AGENDA**

Motion by Connors to approve the agenda as presented, seconded by Dailey. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE JUNE 12, 2017 JOINT EXECUTIVE & FINANCE MEETINGS**

Motion by Chaney to approve the minutes of the June 12, 2017 Joint Executive & Finance meeting, seconded by Lukas. All present voting AYE. Motion carried.

### **DISCUSSION AND POSSIBLE APPROVAL OF MAINTENANCE ISSUES**

Motion by Dailey to approve Gravitter to repair the air conditioning unit at ADRC building, not to exceed \$650.00, seconded by Marvin. All present voting AYE. Motion carried.

Motion by Connors (Personnel), Dailey (Finance) to approve Cheryl Bauer 5 to 6 hours per week at \$12.35 to clean at the jail, if she is interested, seconded by Lukas (Personnel), Matuszewski (Finance). All present voting AYE. Motion carried.

### **DISCUSSION AND POSSIBLE APPROVAL OF BUDGET AMENDMENT TO PAY SAMUELS GROUP**

Motion by Lukas to approve budget amendment to pay Samuels Group, seconded by Connors. All present voting AYE. Motion carried.

### **DISCUSSION AND POSSIBLE APPROVAL OF RECOUNT RESOLUTION**

Motion by Lukas to approve recount resolution to be forwarded to the full county board for approval, seconded by Collins. All present voting AYE. Motion carried.

### **DISCUSSION AND POSSIBLE APPROVAL OF THE RULES AND REGULATIONS AMENDMENTS RESOLUTION**

Motion by Collins to approve the Rules and Regulations Amendments Resolution to be forwarded to the full county board for approval, seconded by Connors. All present voting AYE. Motion carried.

#### DISCUSSION WITH SHERIFF DENNEE AND JAMES WHITEAKER ON THE SONIC FIREWALL

Motion by Marvin to table changing to Sonic Firewall until more information is received to make sure that the firewall is secure and approved by all entities involved with the Sheriff Department, seconded by Chaney. All present voting AYE. Motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF IT CONTRACT EXTENSION FOR 2018-2019 WITH NAUNKCA

No Action, Tabled for new contract proposal

#### DISCUSSION AND POSSIBLE APPROVAL OF SEPARATING THE FORESTRY FROM THE PARKS

Motion by Lukas to forward for discussion to a joint meeting of Executive and Forestry, seconded by Connors. All present voting AYE. Motion carried.

#### DISCUSSION AND POSSIBLE APPROVAL OF USING FAIRGROUNDS FOR INDUSTRIAL PARK

Hometown Trolley is looking to expand their business and add an additional 10-12 employees with the first expansion, and with a second possible expansion bringing them up to about 100 employees. The committees are asking to have Kristina Dunow, the owner come to the August County Board Meeting with a map of what is needed to add on to her building.

#### DISCUSSION AND POSSIBLE APPROVAL OF MOVING FOREST COUNTY FAIR TO BRUSH RUN

Forward discussion to the Fair Committee and Cliff Flannery

#### DISCUSSION AND POSSIBLE APPROVAL OF CHAIN OF COMMAND FOR PUBLIC COMPLAINTS

Public should contact local supervisors and if not resolved then contact the county board chairman, this will be forwarded to Executive Committee for putting a policy in place.

#### CLOSED SESSION

Motion by Collins to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to:

- Discussion on Deputy Sheriff's Contract Language
- Discussion on Employee Resignation
- Discussion and possible approval of sick leave donation
- Discussion and possible approval part-time help in Register of Deeds Office

- Discussion and possible approval of changing holiday schedule to close courthouse on the day after Thanksgiving

Seconded, by Matuszewski. Roll call vote: Chaney (AYE), Collins (AYE), Connors (AYE), Dailey (AYE), Lukas (AYE), Marvin (AYE), Matuszewski (AYE), Millan (AYE), & Shaffer (AYE). Motion carried.

**RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION**

Motion by Marvin to return into open session, seconded by Chaney. All present voting AYE. Motion carried.

- Motion by Shaffer to have Clerk review language and prepare for negotiations, seconded by Dailey. All present voting AYE. Motion carried.
- Motion by Lukas to table and forward to labor attorney, seconded by Collins. All present voting AYE. Motion carried
- Motion by Dailey to approve sick leave donation from Diane Murray to Carissa Matuszewski, seconded by Marvin. All present voting AYE. Motion carried.
- No Action, discuss at department head meeting
- Motion by Chaney to table to include asking the Highway Department, seconded by Collins. All present voting AYE. Motion carried.

**DISCUSSION ON JAIL EXPANSION AND MEDICAL CONTRACT**

No Action

**DISCUSSION AND POSSIBLE APPROVAL OF POSTING COUNTY FORESTRY ADMINISTRATOR POSITION**

Motion by Lukas to table and move discussion to a Joint Personnel and Forestry meeting, seconded by Connors. All present voting AYE. Motion carried.

**DISCUSSION ON FUTURE OF FOREST COUNTY**

Discussion was on the Hometown Trolley, the courthouse renovation, and asking Samuels Group for a fourth option.

**DISCUSSION AND POSSIBLE APPROVAL OF ADRC FISCAL MANAGER**

The ADRC is primarily funded by State & Federal funds and Oneida County no longer wants to fund the up-front costs of the employees of the ADRC until the state reimburses them. The ADRC is asking that Forest County become the Fiscal Manager to take over the payroll that Oneida County does not want to do anymore, but the cost up-front for Forest County would be \$179,000.00. Oneida County will continue to do ADRC's expenses just not the payroll.

Motion by Lukas to take this to the full County Board on August 15<sup>th</sup>, 2017, seconded by Marvin. All present voting AYE. Motion carried.

**DISCUSSION AND POSSIBLE APPROVAL OF REMOVING FLAKING MORTAR IN ZONING OFFICE**

Motion by Marvin to have maintenance address the flaking mortar, seconded by Connors. All present voting AYE. Motion carried.

#### ADJOURNMENT

There being no further business, motion by Connors to adjourn, seconded by Marvin. All present voting AYE. Motion carried. Meeting adjourned at 9:28 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel, Executive, and Finance meetings.