

FOREST COUNTY COMMITTEE MEETING MINUTES

COMMITTEE: **BOARD OF HEALTH**                      PLACE:                      **Forest County Health Dept**

**Courthouse, Crandon, WI**

DATE:    **July 17, 2017**

TIME:

**5:00 P.M.**

MEMBERS PRESENT:        Melinda Otto (Chairperson), Larry Berg, Kellee Gallion

MEMBERS ABSENT:        Amy Kuebler, Candy Dailey

OTHERS PRESENT:        Jill Krueger, R.N. (Agency Director), Melissa Dunlap (intern), Paul Millan

1. ROLL CALL
2. APPROVAL OF AGENDA:    Meeting was called to order at 5:00 p.m. by Otto.    Motion by Berg, second by Gallion to approve the agenda with striking the word amended.    Motion carried. *(Attachment #1)*
3. APPROVAL OF MINUTES OF PREVIOUS MEETING:    Motion by Gallion, second by Berg, to approve the minutes of the previous meeting.    Motion carried.
4. PUBLIC HEALTH ITEMS:
  - a. BUDGET- We are currently under budget due to staff absence.
  - b. HEALTH PLAN UPDATE- Nutrition and Physical Activity – we have the 100 mile challenge going until the end of August, we have been getting about 6 people at the group walks.    There were over 70 people who participated in the garden walks Saturday and the community garden was one of the sites.    We will be promoting the Crandon Farmer Market on August 9<sup>th</sup> – coupons, taste tests, information.    We will be bringing fresh garden items to the WIC clinic for WIC participants.    Mental Health and AODA :    Director went to a Tri-county meeting last week and the goal will be to increase access to care by improving transportation.    We will be meeting August 3<sup>rd</sup> to discuss this more with Aging and Northwood’s transit.    The community coalition submitted the Strategic Prevention Grant to the Northwood’s Coalition to continue work on prescription drug abuse with lock boxes, drug drop off events, media awareness, and other prevention activities.    We collected two boxes full of sharps at the collection in June and we hope to do this twice a year with the drug collection campaigns.    We are also working on getting people in our community trained in recognizing suicide signs and being able to refer as needed.    The program is called QPR, Question persuade refer.
  - c. LEGISLATIVE UPDATE- None
  - d. STRATEGIC PLAN UPDATE- we had to cancel our scheduled date due to staffing issues.    Our nursing position is open and also UW Extension facilitator took a different job so is not available.    Director has discussed this with the Division of Health Regional office and we have agreed upon a different objective this year.    We will plan to complete a new strategic plan next year.
  - e. PROGRAM UPDATES- We have a Medicaid program called PNCC (prenatal care coordination) that Samantha used to do but we have only had 2 people enroll in the program this

year. We do not gain a lot of revenue for the program and it is offered by the home visitation program. There is a time consuming report that is due to Medicaid each year that takes up more time than the actual program. Other counties are experiencing the same issue as well. We will continue the program until the end of the year and then evaluate if we continue for 2018.

f. STAFFING UPDATES- Personnel will be interviewing for the nurse position tomorrow evening and I will also be asking personnel to adjust Jacee's hours due to the Community Coalition grant and we will need to contract with a different WIC dietitian during Brenda's maternity leave.

g. MEDICAL DIRECTOR POSITION- I received a letter of resignation from Dr. Perry as she has relinquished her medical license as of June 30<sup>th</sup>. She has recommended Dr. Susan Moore for the position and I have spoken with Dr. Moore by phone and sent her information in the mail. She is interested in the position and understands that it is voluntary. Mr. Millan stated that he would appoint Dr. Moore at the next full board meeting in August.

5. GRANT UPDATES: WIC received a funding cut again due to caseload decreases. Our budget will be stable until next year due to Brenda being on maternity leave. We will need to continue to reevaluate the program and adjust as needed.
6. OLD BUSINESS- WI WINS PROGRAM: Compliance checks were completed last month and three businesses sold tobacco to minors. A full report will be forthcoming.
7. NEW BUSINESS-none
8. OTHER MATTERS AS PERMITTED BY STATUTE- none
9. NEXT MEETING DATE: The next meeting date was set for October 30, 2017 at 5:00 p.m. in the County Board Room.
10. ADJOURNMENT: Motion to adjourn by Berg, second by Gallion. Motion carried. Meeting adjourned at 5:40 pm.

Submitted by Jill Krueger, Director  
7/18/17