

Forest County Social Services Committee Meeting Minutes

Thursday, June 29, 2017

5:30 p.m. County Board Room

Roll Call: Present-Paul Millan, Melinda Otto, Scott Shaffer, Dave Campbell, Jill Krueger, Tammy Queen, Kellee Gallion, Nora Matuszewski, Jodi Jensen, Jane Wilson

1. Call to Order: Meeting was called to order at 5:30 p.m. by Millan.
2. Approval of Amended Agenda: Motion by Shaffer, second by Otto, motion carried.
3. Approval of minutes of June 8, 2017 and June 19th meeting: Motion by Otto, second by Gallion, motion carried.
4. ADRC Updates: Update provided by Jodi Jensen- all enrollments to Family Care are completed for Forest County
5. Discussion and possible approval of ADRC becoming their own fiscal agent: Update by Paul Millan. After discussion, Motion by Otto to approve ADRC becoming their own fiscal agent, second by Campbell, motion carried. Paul will provide update to ADRC of the Northwoods at the next meeting.
6. Closed Session: Motion by Millan to enter into closed session, second by Otto, all voting aye.
7. Reconvene to open session to take action, if appropriate, on all matters discussed: Motion by Campbell, second by Shaffer, all voting aye.

Motion by Otto to accept Charles Sekel retirement effective June 30, 2017, second by Shaffer, motion carried.

Motion by Gallion to offer part time social worker position to Valerie Wielhouwer and full time case worker position to Tracy Schumacher, second by Otto, motion carried.

Motion by Otto to appoint Jane Wilson as Interim Director starting July 3rd not to exceed six weeks, second by Gallion, motion carried.

Motion by Shaffer to write a memo to Social Service employees requesting all staff report to work during regular hours of 8 am or 8:30 am to 4:30 pm with a lunch break. All hours that are outside of regular work need to be approved in advance by the Interim Director. The office will remain open during lunch hours and staff are to alternate breaks to accommodate this. The committee is also requesting a progress report every two weeks from the Interim Director so staff will need to give frequent updates to the Interim Director as to the status of all cases, current and back log, second by Campbell, motion carried.

Motion by Gallion to have Margaret McCarthy hours resume to 35 hours per week, second by Otto, motion carried.

Motion by Gallion to ratify the termination of Peggy Jameson, second by Otto, motion carried.

8. Adjournment at 6:55 pm: Motion by Otto, second by Gallion, motion carried.

Minutes recorded by Jill Krueger and Tammy Queen 6/30/17