

## **PERSONNEL COMMITTEE MINUTES**

COMMITTEE: PERSONNEL COMMITTEE  
DATE: THURSDAY, JUNE 15, 2017  
TIME: 7:00 PM  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairman Shaffer called the meeting to order at 7:00 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Chaney, Collins, Dailey, Lukas, Millan, & Shaffer

Absent:

Others present: Nora Matuszewski, Judge Stenz, & Pam Britten

### **APPROVE AGENDA**

Motion by Lukas to approve the agenda as presented, seconded by Collins. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE MAY 23, 2017 PERSONNEL MEETING**

Motion by Chaney to approve the minutes of the May 23, 2017 Personnel meeting, seconded by Lukas. All present voting AYE. Motion carried.

### **CLOSED SESSION**

Motion by Collins to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to:

- a) Interviews for Register in Probate
- b) Personnel Issue
- c) Discussion with Land & Water on Employee 10-hour Shifts follow-up
- d) Discussion on increased wage incentive for Park Employee
- e) Discussion on increased hours for Forestry Employees

Seconded, by Dailey. Roll call vote, Chaney AYE, Collins AYE, Dailey AYE, Lukas AYE, & Shaffer AYE. Motion carried.

### **RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION**

Motion by Lukas to return into open session, seconded by Collins. All present voting AYE. Motion carried.

- a) No Action
- b) Motion by Chaney to accept Charles Sekel Retirement letter and forward to Social Services Committee, seconded by Lukas. All present voting AYE. Motion carried. Motion by Dailey to accept resignation letter of Laura Black, seconded by Collins. All present voting AYE. Motion carried. Motion by

Chaney to accept the retirement letter from Kathy Flannery, seconded by Collins. All present voting AYE. Motion carried.

- c) Motion by Dailey to continue Land and Water 10-hour shifts until November 1<sup>st</sup>, and to resume on May 1<sup>st</sup> of 2019, and to increase the Zoning and Recycling Technician to 38 hours per week during the same time period, seconded by Collins. All present voting AYE. Motion carried.
- d) Motion by Collins to approve an increase to the park managers wage incentive to be 5% bonus on park revenue from \$85,000-\$100,000 and 10% bonus on park revenue above \$100,000, seconded by Dailey. All present voting AYE. Motion carried.
- e) Motion by Collins to approve Forestry employees increase to 40-hour work week to be back dated to June 5<sup>th</sup>, 2017, seconded by Dailey. All present voting AYE. Motion carried.

#### ADJOURNMENT

There being no further business, motion by Chaney to adjourn, seconded by Collins. All present voting AYE. Motion carried. Meeting adjourned at 10:19 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.