

**SOCIAL SERVICES COMMITTEE
OF
FOREST COUNTY
APRIL 12, 2017**

Members Present: Kellee Gallion, Scott Shaffer, Melinda Otto and Paul Millan

Members Absent: David Campbell

Others Present: Chuck Sekel

The meeting was called to order at 5:30 p.m. by Mr. Millan.

Motion by Ms. Otto/second by Mr. Shaffer to approve the agenda as presented. Motion Carried.

The meeting minutes of the February 1, 2017 meeting were read. Motion by Mr. Shaffer to approve the minutes and second by Ms. Otto. Motion Carried.

Managed Care Organizations/ICAs are in place and the Forest County transition deadline is July 1, 2017. At that time all long term care cases will be transferred to the appropriate management organization.

The recent child death triggered an egregious incident notification. The state Dept. of Children and Families is notified when a serious case is received. This allows the department to review the case and be prepared for media inquiries. There was a subpoena for our records received from the district attorney's office to review any files related to this child. All requests for records are forwarded to the corporation counsel's office.

Janell Schroeder resigned, effective early May, as the regional manager of the ADRC of the Northwoods. She took a position with a Minocqua based foundation. The ADRC will begin the recruitment process soon. The ADRC has 76 clients in Forest County that will need to be enrollment counseled. Each of these clients will meet with an ADRC Specialist to choose which MCO/ICA they wish to provide case management services. All enrollments must be completed by July 1, 2017 for Forest County residents. In addition to the enrollment counseling, the Crandon Nursing home will be closing. All of those residents will need to find alternate nursing home or community placements. Given the workload during the enrollment counseling period on ADRC and DSS staff, it will be a very difficult time for all staff.

The enrollment counseling, nursing home closing and LTS worker maternity leave has left the agency with an overwhelming workload to complete by July 1. Sekel requested permission to hire an LTE to assist in the transition to family care. Gayle Webster may be available to provide limited hours between now and July 1. As part of a larger discussion, the committee discussed agency restructuring and options regarding possible regionalization of certain services in the future. Motion by Mr. Millan/second by Mr. Shaffer to approve the hiring of a LTE to assist during the transition to family care. Motion Carried.

The Long Term Support unit was recently audited by The Management Group (annual audit). The

outcome was very positive. Tammy Queen, Laura Black, Lisa Carter and Danielle McLaughlin should be congratulated on their outstanding work.

Motion by Ms. Otto/second by Ms. Gallion to adjourn. Motion Carried. The meeting was adjourned at 6:15 p.m.

Paul Millan

Melinda Otto

Kellee Gallion