

## **RISK MANAGEMENT COMMITTEE MINUTES**

COMMITTEE: RISK MANAGEMENT COMMITTEE  
DATE: THURSDAY, APRIL 20, 2017  
TIME: 6:00 P.M.  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairperson Campbell called the meeting to order at 5:00 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Campbell, Houle & Shaffer

Absent:

Others present: Paul Millan, Nora Matuszewski, Mark Rinehart, Jason Theune, Tammy Queen, & Jill Krueger

### **APPROVE AGENDA**

Motion by Houle to approve the agenda, seconded by Shaffer. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE MARCH 23, 2017 MEETING**

Motion by Shaffer to approve the minutes from the MARCH 23, 2017 Risk Management meeting, seconded by Houle. All present voting AYE. Motion carried.

### **DISCUSSION ON PROTECTION FOR BUILDING OFFICE DOORS**

There doors on the second floor will be updated.

### **DISCUSSION ON COURTROOM PROGRESS**

Maintenance has installed a portion of the glass.

### **DISCUSSION ON FUTURE ITEMS**

Preparedness Plan

Social Services- Digital locks

2<sup>nd</sup> Floor Office Doors

### **ADJOURNMENT**

There being no further business, motion by Houle to adjourn meeting, seconded by Shaffer. All present voting AYE. Motion carried. Meeting adjourned, next meeting set for May 18, 2017, at 5pm.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Risk Management meeting.