

Minutes
Forest County Land & Water Resources Committee
Tuesday, March 14th, 2017
Forest County Board Room

1. **Call to Order:** The call to order was given by Chairman Karl Tauer at 6:05 p.m.
2. **Roll Call:** The roll was called, members present were: Karl Tauer, Lance Laabs, Al Marvin, Ron Karl and Steve Bunda. Others present were Paul Millan, Pam LaBine, Jeannie Fannin and Alex Siefert Corporation Council. Members of the audience included: Del Baumgartner, RT Krueger, and Ron Krueger.
3. **Approval of the Agenda:** Motion by Al Marvin to approve the agenda, second by Lance Laabs. All in favor, motion approved.
4. **Approval of Last Minutes:** Motion to approve minutes from February 21, 2017 meeting by Lance Laabs, second by Al Marvin. All in favor, motion approved.
5. **Discussion and Possible Action on Shoreland Ordinance Questions:** Pam LaBine informed the committee that her and Alex had a productive meeting and only had a few questions for the board to discuss in order to complete the ordinance.
 - A. All structures in the shoreland area require a permit. This could require the office to issue permits for hunting stands, tree houses and various small structures. The question to the committee was how big the structure has to be before we require a permit. Motion by Al Marvin to not require any permits for structures such as hunting shelters, or tree houses etc., less than 200 sq. ft. and that these structures be considered accessory structures, and Alex to come up with definition of hunting shelter, second by Lance Laabs. All in favor, motion approved. .
 - B. The second question for the committee was in regards to temporary structures and time limits and fees associated with them. Motion by Al Marvin to require temporary structure permits with no fee and a time limit of 32 days with the possibility of an extension if needed and Alex to give a definition of temporary structures including allowing certain temporary structures to stay in conjunction with the land use permit on construction projects. Any temporary structures left on site after the 32 days will be charged a permanent structure fee, second by Lance Laabs. All in favor, motion approved.
 - C. The board had a discussion on the definition of wharfs and the need for these structures. Motion by Steve Bunda to remove wharfs and the definition from the shoreland ordinance, second by Ron Karl. All in favor, motion approved.
 - D. Boathouse dimensions and setback requirements were discussed. Motion by Karl Tauer to have a maximum size of 375 sq. ft. with actual dimensions up to the land owner for boathouses, second by Al Marvin. All in favor, motion approved.

- E. Pam LaBine informed the committee on how an assessor differentiates between a Park Model mobile home and a modular home. The office will treat these homes in the same manner when it comes to Uniform Dwelling Code requirements. Pam will also add Park Model homes to the district use charts.
6. **Discussion and Possible Action on Recycling Budget Expenditures:** Pam explained to the board that the money left over from the 2016 recycling grant that was going to be given to the Towns to offset their attendant's wages was not available after she saw the final budget. She suggested that if the committee still wanted to give the Towns the money we could take it from the 2017 budget. Motion by Al Marvin to give the towns the money, second by Lance Laabs. All in favor, motion approved.
7. **Map approval for Jerry Gilligan, Town of Alvin:** Motion to approve the csm of Jerry Gilligan's land by Lance Laabs, second by Al Marvin. All in favor, motion approved.
8. **Discussion of hours of operation and employee hours:** Pam explained to the board that she no longer would be doing the 10 hr. day 4 days a week schedule as she find herself emailing and texting people for work on her day off anyway and she feels she needs to be here. Jeannie and Bill will continue rotating their schedules with the 4 day work week. Jeannie informed the committee that so far the office is up in revenues from last year at this point and a portion of that money was received during the new work hours. The public has been using the new hours by coming in early and the phone calls have increase also during these hours. The committee discussed that there have been no complaints only positive feedback regarding these hours.
9. **Discussion on issues identified by Employees or Committee Members:** Steve Bunda asked that we look into an E-Cycling event. Pam and Jeannie informed him that they are in the process of scheduling this. We are looking for a truck driver with a trailer we can use to haul. We are in the beginning stages of planning one, but we are planning on having one this spring. Pam and Jeannie also explained to the board that the different vehicle we received from the Sheriff's office has mechanical issues also. Al Marvin stated that it was time to get a dependable vehicle for the office. Steve Bunda also asked the committee to review the district chart of uses in the shoreland ordinance and compare it to the maps in the Land and Water office for a discussion at the next meeting. The next meeting date will be April 24, 2017 in the County Board Room.
10. **Adjourn:** Motion to adjourn by Al Marvin, second by Steve Bunda. All in favor, motion approved. Meeting was adjourned at 7:40 P.M.

Submitted by:

03/15/2017