

EXECUTIVE & PERSONNEL COMMITTEE MINUTES

COMMITTEE: JOINT EXECUTIVE & PERSONNEL COMMITTEES
DATE: MONDAY, JANUARY 30, 2017
TIME: 5:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Shaffer called the meeting to order at 5:00 p.m. and read the amended agenda.

ROLL CALL

Members Present: Chaney, Collins, Connors Jr., Dailey, Lukas, Millan, & Shaffer

Absent:

Others present: Nora Matuszewski, Joshua Bradley, Cortney Britten, & Penny Carter.

APPROVE AMENDED AGENDA

Motion by Lukas to approve the amended agenda as presented, seconded by Dailey. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE January 23, 2017 JOINT EXECUTIVE & PERSONNEL MEETING

Motion by Chaney to approve the minutes of the January 23, 2017 Joint Executive & Personnel meeting, seconded by Collins. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Dailey to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to:

- a) Personnel Issue
- b) Register of Deeds Hours
- c) Job Description update Part-time Deputy Clerk of Court
- d) Job Description update Jail F.T.O. Training Officers
- e) Job Description update Lead Maintenance

Seconded, by Millan. Roll call vote Collins AYE, Chaney AYE, Connors AYE, Dailey AYE, Lukas AYE, Millan AYE, and Shaffer AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Collins to return into open session, seconded by Chaney. All present voting AYE. Motion carried.

- a) No Action
- b) Motion by Collins to increase Register of Deeds hours to 37.50 hours per week, start date February 12th, for a trial period of 6 months; to be revisited at that time, seconded by Dailey. All present voting AYE. Motion carried.

- c) Motion by Millan to approve starting pay for Part-time Deputy Clerk of Courts at \$14.84, seconded by Dailey. All present voting AYE. Motion carried.
- d) Motion by Shaffer to approve the increase in wage for the Jail F.T.O. Officers to start as soon as they are appointed and start training, seconded by Chaney. All present voting AYE. Motion carried.
- e) Motion by Chaney to approve the updated Job Description with updated wage of \$21.00 for the Lead Maintenance Worker, seconded by Dailey. All present voting AYE. Motion carried. Motion by Collins to appoint Mark Rinehart to the Lead Maintenance Worker position, retroactive to January 1st, 2017, seconded by Dailey. All present voting AYE. Motion carried.

ADJOURNMENT

There being no further business, motion by Connors to adjourn, seconded by Lukas. All present voting AYE. Motion carried. Meeting adjourned at 7:30 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Executive and Personnel meetings.