

RISK MANAGEMENT COMMITTEE MINUTES

COMMITTEE: RISK MANAGEMENT COMMITTEE
DATE: THURSDAY, DECEMBER 15, 2016
TIME: 5:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson Campbell called the meeting to order at 5:30 p.m. and read the agenda.

ROLL CALL

Members Present: Campbell, Houle & Shaffer

Absent:

Others present: Paul Millan, Nora Matuszewski, Mark Rinehart, Alex Walrath, Jason Theune, Jill Krueger, Tammy Queen, Charles Simono, & Terry Lukas

APPROVE AGENDA

Motion by Houle to approve the agenda at the Chairman's discretion, seconded by Shaffer. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE OCTOBER 13, 2016 MEETING

Motion by Shaffer to approve the minutes from the October 13, 2016 Risk Management meeting, seconded by Houle. All present voting AYE. Motion carried.

DISUSSION ON PROGRESS OF SECURITY ITEMS IMPLEMENTED AND THE NEXT ITEMS TO BE ADDRESSED

Mark picked up the Lexan and is beginning the work to put it up in the courtroom. He also has extra pieces that can be utilized in other places if needed. There are no doors that can be found in the courthouse to use to put up by the Judge's office, so Mark will be going out to buy a new oak door. The locksmith will be here on Tuesday to finish the lock on the courtroom doors. There will be two more cameras put up in the hallway by the entrance doors so the doors on both sides can be opened for people that park in the back. The doors other than the main entrances will be eventually set up with alarms so no one can go out the doors or let another person in to keep the courthouse secure. The prices for the alarm doors will be looked into for the next meeting.

ADJOURNMENT

There being no further business, motion by Shaffer to adjourn meeting, seconded by Houle. All present voting AYE. Motion carried. Meeting adjourned at 6:10 p.m. with next meeting set for January 12th, 2017.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Risk Management meeting.