

PERSONNEL & FINANCE COMMITTEE MINUTES

COMMITTEE: PERSONNEL & FINANCE COMMITTEES
DATE: FRIDAY, NOVEMBER 4, 2016
TIME: 5:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Millan called the meeting to order at 5:00 p.m. and read the amended agenda.

ROLL CALL

Members Present: Chaney, Collins, Connors Jr., Dailey, Lukas, Marvin, Matuszewski, Millan, & Shaffer

Absent:

Others present: Nora Matuszewski, Charles Simono, Christy Conley, & Carissa Matuszewski

APPROVE AMENDED AGENDA

Motion by Dailey to approve the amended agenda as presented, seconded by Lukas. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE OCTOBER 24, 2016 JOINT PERSONNEL AND FINANCE MEETING

Motion by Chaney to approve the minutes of the October 24, 2016 Joint Personnel and Finance, seconded by Matuszewski. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Connors to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to: DA/Victim Witness Job Interview

Seconded, by Lukas. Roll call vote Collins AYE, Chaney AYE, Connors AYE, Dailey AYE, Lukas AYE, Marvin AYE, Millan AYE, Shaffer AYE, and Matuszewski, AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Collins to return into open session, seconded by Connors. All present voting AYE. Motion carried.

There were two applicants that moved on to the interview process, and the day before the interview one of the applicants received an offer for a position with another company and declined the interview.

Motion by Lukas to offer the position to Carissa Matuszewski, seconded by Collins. All present voting AYE. Motion carried.

DISCUSS AND APPROVAL OF HEALTH INSURANCE QUOTES

No Action

DISCUSS AND APPROVE FLEX & HRA RENEWALS FOR 2016

No Action

DISCUSS AND APPROVE AMERICAN TOWER CONTRACT

Motion by Connors to Approve the American Tower Contract at the rate of \$500 per month, seconded by Chaney. All present voting AYE. Motion carried.

DISCUSS PUBLIC SURPLUS WEBSITE, PICK-UP OF ITEMS & DEPARTMENT RESPONSIBILITIES

The committee would like to see the Land Sales Committee come up with a procedure for selling items from the land sales.

DISCUSS ADRC BUILDING

The Chairman asked to add an item to the Agenda. There was discussion with the members who have looked at the building and there was agreement that it would be in Forest County's best interest to purchase the building. The Chairman would like to bring a resolution to the Executive meeting on the 14th to ask for approval and if approved to have it forwarded to Full County Board on November 15th, 2016.

ADJOURNMENT

There being no further business, motion by Dailey to adjourn, seconded by Marvin. All present voting AYE. Motion carried. Meeting adjourned at 6:37 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel and Finance meetings.