RISK MANAGEMENT COMMITTEE MINUTES

COMMITTEE: RISK MANAGEMENT COMMITTEE
DATE: THURSDAY, OCTOBER 13, 2016
TIME: 5:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER
Chairperson Campbell called the meeting to order at 5:30 p.m. and read the agenda.

ROLL CALL
Members Present: Campbell, Houle & Shaffer
Absent:
Others present: Paul Millan, Nora Matuszewski, Mark Rinehart, & Alex Walrath

APPROVE AGENDA
Motion by Shaffer to approve the agenda at the Chairman's discretion, seconded by Houle. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE AUGUST 11, 2016 MEETING
Motion by Houle to approve the minutes from the August 11, 2016 Risk Management meeting, seconded by Shaffer. All present voting AYE. Motion carried.

DISUSSION ON PROGRESS OF SECURITY ITEMS IMPLEMENTED AND THE NEXT ITEMS TO BE ADDRESSED
The security camera is up at the public entrance, the back entrance by maintenance is being worked on right now, the parking has been opened up in the front for the public, and the brackets for the bullet proof glass are being designed right now. There have been some issues with employees using keys to get into the building and not locking the building back up and propping doors open. The committee directed the clerk to send out a memo regarding the doors. Maintenance has been to Langlade and Oneida County Courthouses to see what security measures they have taken and how well they are working.

ADJOURNMENT
There being no further business, motion by Houle to adjourn meeting, seconded by Shaffer. All present voting AYE. Motion carried. Meeting adjourned at 6:30 p.m. with next meeting set for December 15, 2016.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Risk Management meeting.