

**FOREST COUNTY BOARD OF SUPERVISORS PROCEEDINGS  
OCTOBER 18, 2016**

**CALL TO ORDER**

The regular meeting of the Forest County Board of Supervisors was held on October 18, 2016, in the County Board Room at the Courthouse in Crandon, Wisconsin. Chairman Millan called the meeting to order at 7:00 p.m. The Pledge of Allegiance was given by all present. The Clerk, Nora Matuszewski, read the agenda.

**ROLL CALL**

Present: Berg, Bunda, Campbell, Chaney, Collins, Connors, Jr., Dailey, Dehart, Gallion, Huettl, Karl, Laabs, Lukas, Marvin, Matuszewski, Millan, Otto, Shaffer, Stamper, Tauer (20); absent, Houle (1).

**APPROVAL OF AGENDA**

Motion by Tauer, seconded by Berg to approve the agenda as presented. All present voting AYE (20); absent, Houle (1). Motion carried. Agenda approved as presented.

**APPROVE MINUTES FROM THE AUGUST 16, 2016 MEETING**

Motion by Dailey, seconded by Laabs to approve the August 16, 2016 minutes as presented. All in favor voting AYE (20); absent, Houle (1). Motion carried.

**COMMUNICATIONS WITH THE BOARD**

Motion by Lukas, seconded by Karl to put the communications on file with the County Clerk's Office. All present voting AYE (20); absent, Houle (1). Motion carried.

**PERSONAL APPEARANCES**

**Chairman's Report:**

Chairman Millan discussed the security measures that have been put in place and stated there is a few problems which are being worked on. He also discussed the problem with the roof leaking and causing an issue in the Register of Deeds and Zoning. He explained that Samuels group will be coming to look at the issues and give a cost of repair. There was recognition of Julie Weber for being an employee for 25 years, the Chairman urged all board members who are in the building to stop in and thank her for her 25 years of employment. The Chairman also discussed with the board the cost of the ADRC building was down to \$100,000 and states the elderly really like the location. He updated the board on Family Care and his concerns.

**APPOINTMENTS OR ELECTIONS**

**Board of Adjustment-**Motion by Chaney, seconded by Stamper to appoint Harry Thurin for a term of three years to begin August 2016 and ending August 2019. All present voting AYE (20); absent Houle (1). Motion carried.

**Human Services Center-** Motion by Campbell, seconded by Bunda to appoint Jenny Henkel and Nancy Tauer for 2 year terms to beginning August 2016 ending August 2018. All present voting AYE (20); absent Houle (1). Motion carried.

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**RESOLUTIONS**

**Resolution No. 19-2016 offered by Forest County Personnel Committee**

**RESOLVED, by the Board of Supervisors of Forest County, Wisconsin, That**

**NOW THEREFORE BE IT RESOLVED**, by the Forest County Board of Supervisors that Appendix H to the Forest County Employee handbook regarding Flex Time and Guidelines for Implementation is amended to apply to the position of Forestry Administrator when the Forestry Administrator works over forty-three (43) hours in a work week due to hours worked under the Good Neighbor Authority.

**BE IT FURTHER RESOLVED** that all other guidelines of Appendix H remain in full force and effect. I, County Clerk, in and for the said County of Forest, State of Wisconsin, do hereby certify that dated this 18<sup>th</sup> day of October, 2016

The foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18th day of October, 2016.

/s/\_Nora Matuszewski\_

/s/\_Paul Millan\_

Forest County Clerk

Supervisor

Motion by Karl, seconded by Shaffer to approve resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**Resolution No. 20-2016 offered by Finance and Public Property Committee**

**RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That**

**NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS** that the \$2,000.00 donated by the Sokaogon Chippewa to the Forest County Fair in 2015, which has since rolled over into the General Fund, be transferred from the General Fund to the Fair Fund to support the purchase and installation of gravel at the Forest County Fairgrounds

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do hereby certify that Dated this 18th day of October, 2016

The foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18<sup>th</sup>, day of October, 2016.

\_/s/ Nora Matuszewski\_\_

\_\_\_/s/ Paul Millan\_\_

Forest County Clerk

Supervisor

Motion by Dailey, seconded by Tauer to approve resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**Resolution No. 21-2016 Amended and offered by the Land Sales and Delinquent Tax Committee**

**RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That**

**NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS** that the County Treasurer is authorized to obtain ownership of the Spencer property, described above, by taking it through a tax deed; and

**BE IT FURTHER RESOLVED**, that upon taking the Spencer property by tax deed, the delinquent taxes will be forgiven and, thereafter, Forest County agrees to convey said property by Quit Claim deed for no Consideration;

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**BE IT STILL FURTHER RESOLVED**, that the conveyance is contingent upon the Town and the County signing an agreement, a copy of which is attached to this resolution;

**BE IT FINALLY RESOLVED** that a copy of this resolution be sent to the Clerk of the Town of Newald.

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18<sup>th</sup>, day of October, 2016.

Dated this 18th, day of October, 2016

\_\_\_\_\_/s/ Nora Matuszewski\_\_\_\_\_  
Forest County Clerk

\_\_\_\_\_/s/ Paul Millan\_\_\_\_\_  
Supervisor

Motion by Marvin, seconded by Collins to amend the resolution to remove the 9271 Quarter Line Road, Argonne, WI from the Resolution, seconded by Collins. All present voting AYE (20); absent Houle (1). Motion carried.

Motion by Stamper, seconded by Connors to approve amended resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**Resolution No. 22-2016 offered by Forest County Commission on Aging**

**RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That**

**NOW, THEREFORE, BE IT RESOLVED** by the Forest County Board of Supervisors that the Forest County Board of Supervisors hereby authorizes the County Board Chairman and County Clerk to execute a contract with the Greater Wisconsin Agency for Aging Resources for funds allocated for the Forest County Office on Aging under the 2017 Budget for Older Citizens.

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do

Dated this 18<sup>th</sup>, day of October, 2016.

Hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18<sup>th</sup> day of October, 2016.

\_\_\_\_\_/s/ Nora Matuszewski\_\_\_\_\_  
Forest County Clerk

\_\_\_\_\_/s/ Paul Millan\_\_\_\_\_  
Supervisor

Motion by Berg, seconded by Laabs to approve resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**Resolution No. 23-2016 offered by Forest County Commission on Aging**

**RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That**

**THEREFORE, BE IT RESOLVED** by the Forest County Board of Supervisors in session this 18th day of October 2016, that the Coordinator for the Office On Aging, namely Tammy Queen, is hereby authorized and directed to prepare and submit to the Wisconsin Department of Transportation, an application for assistance to provide transportation services to the elderly and handicapped during 2017, all pursuant to Sec. 85.21 of Wisconsin Statutes and further, in conformation with the rules and regulations promulgated by the Department of Transportation.

**BE IT FURTHER RESOLVED** that the Forest County Board of Supervisors hereby authorizes the obligation of county funds in the amount not to exceed 20% of that amount allocated to the county by the grant referred to above, in order to provide the required local matching funds.

**BE IT FURTHER RESOLVED** by the Forest County Board of Supervisors that the County Board Chairman and the County Clerk are hereby authorized and directed to execute a State Aid

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Contract with the Wisconsin Department of Transportation, all pursuant to Wisconsin Statutes Sec. 85.21 in order to accomplish the foregoing.

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do

Dated this 18<sup>th</sup>, day of October, 2016.

Hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18<sup>th</sup>, day of October, 2016.

\_\_\_\_\_/s/ Nora Matuszewski\_\_\_\_

Forest County Clerk

\_\_\_\_\_/s/ Paul Millan\_\_\_\_\_

Supervisor

Motion by Otto, seconded by Connors to approve resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**Resolution No. 24-2016 offered by the Finance Committee**

**RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That NOW, THEREFORE, BE IT RESOLVED** by the Forest County Board of Supervisors that the Board hereby approves the 2015 Annual Financial Report and Management Letter of Forest County, as prepared by Schenck SC, an accounting firm retained by Forest County for such purpose.

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do

Dated this 18<sup>th</sup>, day of October, 2016.

Hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18<sup>th</sup> day of October, 2016.

\_\_\_\_\_/s/ Nora Matuszewski\_\_\_\_

Forest County Clerk

\_\_\_\_\_/s/ Paul Millan\_\_\_\_

Supervisor

Motion by Dailey, seconded by Collins to approve resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**Resolution No. 25-2016 offered by the Land Sales and Delinquent Tax Committee**

**RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS** that the Forest County Treasurer shall have the authority to request the preparation of the necessary paperwork to Tax Deed the properties listed above.

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do

Dated this 18<sup>th</sup>, day of October, 2016.

Hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18<sup>th</sup>, day of October, 2016.

\_\_\_\_\_/s/ Nora Matuszewski\_\_\_\_

Forest County Clerk

\_\_\_\_\_/s/ Paul Millan\_\_\_\_\_

Supervisor

Motion by Stamper, seconded by Matuszewski to approve resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**Resolution No. 26-2016 offered by Forest County Highway Committee**

**RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That**

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**NOW, THEREFORE, BE IT RESOLVED** by the Forest County Board of Supervisors that said Board hereby approves the Forest County Comprehensive Outdoor Recreation Plan.

**Be it Further Resolved** that a copy of this Plan be forwarded to the State of Wisconsin, Department of Natural Resources, for their information and consideration.

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do

Dated this 18<sup>th</sup>, day of October, 2016.

Hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18th day of October, 2016.

\_\_\_\_\_/s/ Nora Matuszewski\_\_\_\_\_  
Forest County Clerk

\_\_\_\_\_/s/ Paul Millan\_\_\_\_\_  
Supervisor

Motion by Karl, seconded by Chaney to approve resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**Resolution No. 27-2016 offered by the Forestry and Recreation Committee**

**RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That**

**NOW, THEREFORE, BE IT RESOLVED** by the Forest County Board of Supervisors that said Board hereby approves the Forest County Comprehensive Outdoor Recreation Plan.

**Be it Further Resolved** that a copy of this Plan be forwarded to the State of Wisconsin, Department of Natural Resources, for their information and consideration.

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do

Dated this 18<sup>th</sup>, day of October, 2016.

Hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18th day of October, 2016.

\_\_\_\_\_/s/ Nora Matuszewski\_\_\_\_\_  
Forest County Clerk

\_\_\_\_\_/s/ Paul Millan\_\_\_\_\_  
Supervisor

Motion by Karl, seconded by Chaney to approve resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**Resolution No. 28-2016 offered by Forest County Land Conservation Committee**

**RESOLVED by the Board of Supervisors of Forest County, Wisconsin, That**

**NOW, THEREFORE, BE IT RESOLVED THAT**, Forest County requests grant funding and assistance available from the Wisconsin Department of Natural Resources under the “Aquatic Invasive Species Control Grant Program” and hereby authorizes Tracy Beckman, Executive Director, Lumberjack (RC & D) Council, Inc. to act on behalf of Forest County to:

- A. Submit an application to the State of Wisconsin for financial aid for aquatic invasive species control purposes;
- B. Sign documents;
- C. Take necessary action to undertake, direct and complete an approved aquatic invasive species control grant; and
- D. Submit reimbursement claims along with necessary supporting documentation within six (6) months of project completion date.

**BE IT FURTHER RESOLVED THAT**, Forest County along with assistance from the Lumberjack Resource Conservation and Development Council, Inc. will meet the obligations of the aquatic invasive species control project including timely publication of the results and also

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meet the financial obligations of an aquatic invasive species grant, including prompt payment in an amount not to exceed \$1,600.00 in cash or in an acceptable in-kind commitment.

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do

Dated this 18<sup>th</sup>, day of October, 2016.

Hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 18th day of October, 2016.

\_ /s/ Nora Matuszewski \_

Forest County Clerk

\_ /s/ Paul Millan \_

Supervisor

Motion by Connors, seconded by Huettl to approve resolution as presented. All present voting AYE (20); absent Houle (1). Motion carried.

**ORDINANCES**

None

**ANNUAL REPORTS**

None

**ADJOURNMENT**

There being no further business, Motion by Berg, seconded by Dehart to adjourn. All present voting AYE, (20); absent; Houle (1). Motion carried. Meeting adjourned at 8:15 p.m.

The foregoing is a condensed version of the minutes from the October 18, 2016 meeting of the Forest County Board of Supervisors. The complete proceedings are on file and available for inspection in the office of the Forest County Clerk.

These minutes are not official and are subject to change. They will be officially approved at the November 15, 2016 Forest County Board of Supervisors meeting.

Nora Matuszewski  
Forest County Clerk