

## PERSONNEL COMMITTEE MEETING MINUTES

COMMITTEE: PERSONNEL COMMITTEE  
DATE: TUESDAY, AUGUST 9, 2016  
TIME: 6:00 PM  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Shaffer called the meeting to order at 6:00 p.m. and read the amended agenda.

### ROLL CALL

Members Present: Shaffer, Dailey, Lukas, Collins, Chaney

Absent:

Others present: Paul Millan, Nora Matuszewski, Ron Karl, Steve Bunda, William Connors, Dave Ziolkowski, and Mary Torgerson

### APPROVE AMENDED AGENDA

Motion by Chaney to approve the amended agenda as presented, seconded by Lukas. All present voting AYE. Motion carried.

### APPROVE MINUTES FROM THE AUGUST 1, 2016 PERSONNEL & FINANCE JOINT MEETING

Motion by Lukas to approve the minutes of the August 1, 2016 Personnel & Finance Joint Meeting, seconded by Dailey. All present voting AYE. Motion carried.

### CLOSED SESSION

Motion by Collins to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to:

1. Department Head Discussion of Duties
2. Employee & Administrative Handbook
3. Hiring IT Position

Seconded by Chaney. Roll call vote, Shaffer AYE, Dailey AYE, Lukas AYE, Collins AYE, Chaney AYE. Motion carried.

### RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Collins to return into open session, seconded by Chaney. All present voting AYE. Motion carried.

1. Motion by Lukas, to send a resolution to the full county board in August amending the flex policy in the Employee Handbook to include the Forestry Administrator, while working under the Good Neighbor Authority, seconded by Dailey. All present voting AYE. Motion carried.
2. No Action Taken

3. Motion by Collins to hire Naunkca, a computer agency to fill the IT vacancy with a contract term of one year to be revisited on a yearly basis, seconded by Chaney. All present voting AYE. Motion carried.

#### ADJOURNMENT

There being no further business, motion by Collins to adjourn, seconded by Chaney. All present voting AYE. Motion carried. Meeting adjourned at 7:40 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.