

PERSONNEL & FINANCE COMMITTEE MINUTES

COMMITTEE: PERSONNEL & FINANCE COMMITTEES
DATE: MONDAY, AUGUST 1, 2016
TIME: 6:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Shaffer called the meeting to order at 6:00 p.m. and read the agenda.

ROLL CALL

Members Present: Shaffer, Dailey, Chaney, Collins, Connors, Lukas, Millan, Marvin & Matuszewski

Absent:

Others present: Nora Matuszewski, Mark Rinehart, Penny Carter, Deb Webb, Christy Doane, John Dennee, Thad Yaeger, & Russ Yaeger.

APPROVE AMENDED AGENDA

Motion by Millan to approve the amended agenda at the Chairman's discretion, seconded by Dailey. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE JULY 25, 2016 PERSONNEL & FINANCE COMMITTEE MEETING

Motion by Chaney to approve the minutes from the July 25, 2016 Personnel & Finance Committee Meeting, seconded by Connors. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Lukas to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to: Review and final approval of hiring IT position; seconded by Collins. Roll call vote Collins AYE, Chaney AYE, Connors AYE, Dailey AYE, Lukas AYE, Matuszewski AYE, Marvin AYE, Millan AYE, and Shaffer AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Dailey to return into open session, seconded by Collins. All present voting AYE. Motion carried.

Motion by Dailey to refer matter in question to Corporate Counsel for review and then bring back to Personnel for final approval; seconded by Marvin. Roll call vote Collins AYE, Chaney AYE, Connors AYE, Dailey AYE, Lukas AYE, Matuszewski AYE, Marvin AYE, Millan AYE, and Shaffer AYE. Motion carried.

CLOSED SESSION

Motion by Dailey to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to:

1. Department Head Directives and meeting date
2. Administrative Coordinator/Finance Director Position
3. Discussion on Prioritizing Repair Money
4. Discussion on Meeting Procedures
5. Discussion with Clerk of Courts on Employees and Wages
6. Discussion with Sheriff on Employee Turn-over

Seconded by Collins. Roll call vote Collins AYE, Chaney AYE, Connors AYE, Dailey AYE, Marvin AYE, Lukas AYE, Millan AYE, Shaffer AYE, and Matuszewski AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Connors to return into open session, seconded by Dailey. All present voting AYE. Motion carried.

No Action taken as Chairman would like to advance to Items #9 & #10 and then return to closed session.

DISCUSSION AND POSSIBLE APPROVAL OF LAWNMOWER PURCHASE FOR MAINTENANCE

Discussion on lawnmower quotes with maintenance and required specifics. Thad Yaeger from Laona Machine Supply came in with a presentation on the commercial lawnmowers they sell. Motion by Collins to advertise for sealed bids with specific requirements in Forest Republican for two weeks, and bring back for possible approval at a Finance & Public Property meeting to be scheduled for August 24, 2016, 5:30pm, seconded by Marvin. All present voting AYE. Motion carried.

DISCUSSION ON AMERICAN TOWER CONTRACT AND RENEWAL OPTIONS

Motion by Collins to send American Tower Contract to Corporate Counsel for review before any decision is made, seconded by Dailey. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Chaney to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to:

1. Department Head Directives and meeting date
2. Administrative Coordinator/Finance Director Position
3. Discussion on Prioritizing Repair Money
4. Discussion on Meeting Procedures
5. Discussion with Clerk of Courts on Employees and Wages
6. Discussion with Sheriff on Employee Turn-over

Seconded by Marvin. Roll call vote Collins AYE, Chaney AYE, Connors AYE, Dailey AYE, Marvin AYE, Lukas AYE, Millan AYE, Shaffer AYE, and Matuszewski AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Connors to return into open session, seconded by Collins. All present voting AYE. Motion carried.

1. No action taken, August 22, 2016 meeting date set for Personnel (5:30pm)
2. No Action taken
3. No Action taken, referred to Finance
4. No Action taken
5. No Action taken
6. No Action taken

DISCUSSION ON PLAT BOOKS

No Action taken

ADJOURNMENT

There being no further business, motion by Dailey to adjourn, seconded by Collins. All present voting AYE. Motion carried. Meeting adjourned at 9:25p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.