

FOREST COUNTY COMMITTEE MEETING MINUTES

COMMITTEE: **BOARD OF HEALTH**

PLACE:

**Forest County Health Dept
Courthouse, Crandon, WI
5:15 P.M.**

DATE: **Thursday, April 21, 2016**

TIME:

MEMBERS PRESENT: Melinda Otto, (Chairperson), Larry Berg, Candy Dailey

MEMBERS ABSENT: Dr. Perry, Amy Kuebler

OTHERS PRESENT: Jill Krueger, R.N. (Agency Director)

1. ROLL CALL
2. APPROVAL OF AGENDA: Meeting was called to order at 5:15 p.m. by Chairperson Otto. Motion by Berg, seconded by Dailey to approve the agenda. Motion carried. (*Attachment #1*)
3. APPROVAL OF MINUTES OF PREVIOUS MEETING: Motion by Dailey, seconded by Berg, to approve the minutes of the previous meeting. Motion carried.
4. PUBLIC HEALTH ITEMS:
 - a. BUDGET- no update
 - b. HEALTH PLAN UPDATE- Health assessment is complete and will be posted to website. Implementation planning will begin April 25th and other meeting dates will be May 9th and June 13th. Each meeting will cover one of the priority focus areas with the goal of establishing goals, objectives and strategies.
 - c. LEGISLATIVE UPDATE- no update
 - d. STRATEGIC PLAN UPDATE- no update
 - e. PROGRAM UPDATES- Other health plan activities will be the Community Kick Start which is a walk/run program starting in June, community garden plans are underway and the salad bar at the meal site was a success. We will be offering information at the Color Run and assisting with mini color runs at the schools. Child Death Review team is working on prevention activities and signage projects for the Crandon pedestrian and ATV trails. Health Department will be contributing funds to purchase the signs and Dave Z from Forestry is working with DOT and DNR on proper signage. Melinda mentioned the city working with the school on Safe routes to school grant to continue the trail from the road to the school for safer crossing.
 - f. ANNUAL REPORT- Jill presented the draft annual report with statistics and budget for 2015. Auditors reviewed budget yesterday and we are still awaiting final reimbursement from one grant. Will carry forward on July agenda.
5. GRANT UPDATES- Fit Families is a new Snap- Ed grant that was started last fall. We have enrolled 15 families which was our target and will be working with families to set goals and monthly coaching on nutrition and physical activity. Amy and Jill will be attending a regional Ebola exercise in May.

6. OLD BUSINESS- we had discussed looking into the county policy/ordinance regarding smoking on county grounds. The clerk was unable to find any ordinance or resolution specific to county buildings and vehicles. There is language in the personnel handbook. After discussion with the board, we will be drafting an ordinance using model language to cover tobacco and other products and delivery devices to cover county buildings and grounds (except designated smoking area) and vehicles.
7. NEW BUSINESS-none
8. OTHER MATTERS AS PERMITTED BY STATUTE- Jill reviewed the county health rankings and discussed ways that we can use the rankings as a talking point with coalitions, board members and community members to work on improvements. The state put out a press release earlier this month and Jill plans to do a letter to the editor next month.
9. NEXT MEETING DATE: The next meeting date was set for Thursday July 21st at 5:15 p.m. in the County Board Room.
10. ADJOURNMENT: Motion to adjourn by Berg, seconded by Otto. Motion carried. Meeting adjourned at 6:10 p.m.

Minutes submitted by Jill Krueger, Director