

**FOREST COUNTY  
SHERIFF AND JUSTICE COMMITTEE MEETING**

---

**Date:** April 4, 2016  
**Committee:** Sheriff & Justice  
**Committee Members Present:** Scott Shaffer, Lance Laabs, George Stamper  
**Sheriff:** Sheriff Dennee  
**Chief Deputy:** Alex Walrath  
**Other Appearances:** Teresa Erler

**MEETING MINUTES**

1. 4:30 p.m. Shaffer called the meeting to order.
2. Roll Call
3. Motion by Stamper to approve the agenda as read at the discretion of the chairman. Seconded by Laabs. Carried.
4. Motion by Stamper to approve the minutes from the March 2016 Sheriff & Justice Committee meeting. Seconded by Laabs. Carried.
5. No school and meeting requests were submitted.
6. Motion by Laabs to approve vouchers from the month of March 2016 as submitted. Seconded by Stamper. Carried.
7. Discuss and possibly approve Title III purchases.  
Chief Deputy Walrath advised Sheriff & Justice that the Forest County Sheriff's Office received Title III funds for 2016 in the amount of \$34,848.01
8. Discuss and possible approval of jail control panel layout.  
Sheriff Dennee advised Sherriff and Justice that the switch panel that controls all doors, intercoms, and utilities in the jail is in very poor condition and needs to be replaced. The cost of the control panels is \$13,445.00. Sheriff Dennee requests approval to use \$8304.38 from the body armor reimbursement and \$5140.62 from the jail minor repairs account to purchase the panel. Stamper made a motion to approve the purchase and a second from Laabs. Carried
9. Discuss vacant secretary position.  
Sheriff Dennee advised Sheriff & Justice of the vacant secretary position at the Sheriff's Office. Sheriff Dennee advised Sheriff & Justice that Teresa Erler and Karen McMillion have worked very hard performing the extra work of that position until it is filled. Sheriff Dennee advised them of a restructure plan he has for the position. Stamper made a motion to move forward with the plan and a second from Laabs. All in favor.
10. Any other business that may lawfully come before the committee.  
Chief Deputy Walrath advised Sheriff & Justice that the Sheriff's Office recently received a reimbursement for \$6,383.32 from HIDTA & NADGI for drug investigations performed in Forest Co. The money will be used for current drug investigations.

11. Future agenda items. None.

12. Motion by Laabs to adjourn the meeting. Seconded by Stamper. Carried.