

MEETING- PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL COMMITTEE
DATE: TUESDAY, FEBRUARY 9, 2016
TIME: 6:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Shaffer called the meeting to order at 6:00 p.m. and read the agenda.

ROLL CALL

Members Present: Collins, Lukas, Millan, Shaffer

Absent: Albrecht, Dailey

Others present: Bob Shepherd, Bill Connors, Tammy Queen and Lisa Kalata

APPROVE AGENDA

Motion by Lukas to approve the agenda as presented, seconded by Collins. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE JANUARY 15, 2016 PERSONNEL MEETING

Motion by Collins to approve the minutes of the January 15, 2016, meeting, seconded by Lukas. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Lukas to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to: interviews for Elderly Benefits Specialist position. Roll call vote Collins AYE, Lukas AYE, Millan AYE, Shaffer AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Collins to return into open session, seconded by Lukas. All present voting AYE. Motion carried.

Motion by Lukas to offer the position to Kathy O'Melia at a rate of \$17.25 per hour, seconded by Collins. All present voting AYE. Motion carried.

DISCUSS ACCESS TO COURTHOUSE BUILDING FOR NON-EMPLOYEE

Motion by Collins to send a letter to former employee requesting immediate return of keys because of liability to County, seconded by Lukas. All present voting AYE. Motion carried.

DISCUSS DOGS IN THE COURTHOUSE

Motion by Collins if the dog issue continues the employee will be brought before the Personnel Committee for possible disciplinary action, seconded by Lukas. All present voting AYE. Motion carried.

ADJOURNMENT

There being no further business, motion by Collins to adjourn, seconded by Lukas. All present voting AYE. Motion carried. Meeting adjourned at 8:15 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.