

FOREST COUNTY COMMITTEE MEETING MINUTES

COMMITTEE: **BOARD OF HEALTH**

PLACE:

**Forest County Health Dept
Courthouse, Crandon, WI**

DATE: **Thursday, January 21, 2016**

TIME:

5:15 P.M.

MEMBERS PRESENT: Melinda Otto, (Chairman), Judy Tackes-Savard, Dr. Perry, Candy Dailey

MEMBERS ABSENT: Larry Berg, Amy Kuebler

OTHERS PRESENT: Jill Krueger, R.N. (Agency Director) & Paul Millan

1. ROLL CALL

2. APPROVAL OF AGENDA: Meeting was called to order at 5:17 p.m. by Chairman Otto. Motion by Dailey, seconded by Tackes-Savard to approve the agenda. Motion carried. (*Attachment #1*)

3. APPROVAL OF MINUTES OF PREVIOUS MEETING: Motion by Dailey, seconded by Tackes-Savard, to approve the minutes of the previous meeting. Motion carried.

4. PUBLIC HEALTH ITEMS:

a. BUDGET: 2015 Budget as of December 20, 2105 (*Attachment #2*)

b. HEALTH PLAN UPDATE: Review of the data highlights from the 12 Health Priorities (*Attachment #3*) that were discussed at the data forum in December. The top three priorities from the data day and from the community survey are Alcohol and Drugs, Mental Health, and Chronic Disease (which includes nutrition and activity). The health plan team has not finalized the top three priorities yet. We are still seeking community input. The final needs assessment report will not be completed until March and then the improvement plan process will begin. We will be posting the assessment on each county website and seeking input. There is still a lot of work to be done. Director has done one media release and interview with Channel 12 on the preliminary results. We will continue to inform and outreach to community members.

c. LEGISLATIVE UPDATE: In December, Director and two community members attended a meeting with Senator Tiffany in Rhinelander to discuss tobacco issues and results of the tobacco compliance checks in our county. The Northwood's Tobacco Coalition was present and presented information on E-cigarettes and vapors. Each community has done environmental scans and found that these products are available at many convenience stores and are placed at the counters in some places. The flavors range from regular tobacco flavor to cotton candy, bubble gum, popcorn, and reeses peanut butter cup, which are appealing to youth. There are no regulations on labeling at this time and although the label may state no nicotine, studies are finding that there is indeed nicotine in the products, among other cancer causing chemicals. Also of concern is the increase in calls to the poison centers regarding the vapor products, the fact that youth use of the products is increasing, and these products have been linked to fires in homes and cars and there has been a death reported in a one year old who ingested the juice.

There was discussion about the language in the current county policy and if it covers the use of vapors and electronic devices. Director will explore this for the next meeting.

d. STRATEGIC PLAN UPDATE: Goals for 2016 are to continue to work toward increasing our score on the Public Health Accreditation Board self-assessment tool. One of the main focus areas is work force development. We will be creating a plan, completing core competency assessments and training plans. Review of organizational chart, vision and mission (*Attachment #4*)

e. PROGRAM UPDATES: Review of the Annual Services for 2016. The only change made is the discontinuation of the Well Woman Program. Reviewed the list of services (*Attachment #5*) Motion made by Tackes-Savard to approve the list of services and fees, second by Perry, all ayes, motion carried.

5. GRANT UPDATES: Grant updates included in the review of services and programs.

6. OLD BUSINESS: Animal bite policy (*Attachment #6*) has been updated to reflect that the tribes will now be receiving the animal bite orders directly from law enforcement and completing the follow-up as well as keeping their own records. This has been discussed with the tribes in the past and they are in agreement. The health department will continue to consult and assist as needed to ensure compliance.

Director met with Potawatomi Health and Wellness director, administrator and community health supervisor regarding the MOU last week. The last discussion took place in 2012. We reviewed that document and all agreed it met the needs of both entities. Document (*Attachment #7*) was reviewed with no other comments from the board of health. Director will forward it to corporation counsel for review and comment.

7. NEW BUSINESS: none

8. OTHER MATTERS AS PERMITTED BY STATUTE: none

9. NEXT MEETING DATE: The next meeting date was set for Thursday, April 21st at 5:15 p.m. in the County Board Room.

10. ADJOURNMENT: Motion to adjourn by Tackes-Savard, seconded by Perry. Motion carried. Meeting adjourned at 6:10 p.m.

Submitted by agency director, Jill Krueger