

Community Options Long Term Support Committee

November 17, 2015 Meeting Minutes

County Board Room, Courthouse, Crandon, WI

Members Present: Jill Krueger, Chuck Sekel, Jody Jensen, Paul Millan, Melinda Otto, Larry Sommer, Jeannie Weyers

Members Absent: Pam Rau , Janet Weber , Kelly Von Oepen,

Others Present: Tammy Queen, Laura Black, Lisa Carter, Samantha Hoffman, & Danielle MacLaughlin,

Chairperson Jill Krueger called the meeting to order at 1:15 P.M. Roll was called.

Introductions were made.

Melinda Otto moved to approve the agenda, second by Larry Sommer, All in favor, motion carried.

Melinda Otto moved to approve the August 3, 2015 meeting minutes, second by Jeannie Weyers. All in favor, motion carried.

AFCSP caseload-Current and 2016- Gayle Webster is currently managing this caseload. There is currently 1 on caseload. Danielle is waiting on bills to be submitted by clients. Gayle has notified Chuck that she will not be returning in 2016 to work on this grant. Gayle will complete current contracts and reports for 2015 year. The grant will be the responsibility of Office on Commission on Aging as of January 1st. Gayle has given Lisa Kalata the necessary paperwork to complete the home visits and be compensated for her time.

Family Care Update- The State wants to move counties who are waivers into Family Care 2.0 the correct way instead of rushing counties into it and having a lot issues to fix. We will most likely get an extension into 2018. State is working on getting IHA's on board.

Children COP/Mental Health Services allocation- Human Service Center will continue to manage these services. They will continue to serve the 3 counties; Forest, Oneida and Vilas Counties. Currently we are serving 2 mental health clients. Chuck stated that Human Service Center will take over the 1st of the year. It would be nice to have a team of mental health providers to serve our clients here in the county instead of sending them to Rhinelander. \$29,000 of COP funding in 2016 will go to Human Service Center to serve our clients

TMG Review- Sami, Laura, Tammy and Lisa had a conference call with Courtney Ingram on October 20 to go over the funding of the audit. We may have \$712.00 Total potential disallowance for not having current insurance information and driver license information for specialized transportation was missing on four providers. There were a few provider background checks that were missing and to ensure that these things are done we had to write policies on obtaining the necessary insurance and driver license and a policy on ensuring background checks are done in accordance to the law. We were also charged \$8.00 for a meal that was charged for a client who was admitted to the hospital. Laura and Lisa completed both policies and we able to obtain the missing insurance and driver license information. Hopefully it will decrease our potential disallowance. Tammy submitted all information to Courtney.

Overall, we had a great audit compared to the last one. LTC is audited every odd year, next audit will be 2017.

Budget update- CIP II and Nursing Home Diversion are under budget to this date. COP Waivers budget is where we thought would be spent and the basic allocation is over budget. NHD funding is hard to spend with a per diem maximum per person per day. Human Service Center can request the funding they need. They need to report to us what is being spent and we in turn report their expenses to the State. HSC receives their allocation from the county around May. We are able to move \$9,000.00 to Adult Services from Elder Abuse funding to cover Angela Kunkel's time that was spend working Elder Abuse. We won't find out 2016 allocations until December or January as Sue from the State is behind. Overall, LTC budget is in good shape.

2016-2018 Aging Update- Tammy received a letter from Sandy Martin last week stating that Gwaar has approved our three year plan. Tammy discussed the DOT Grant that is due on December 31st. There will be Public Hearing on December 8th at 11:00 to go over the 2016 budget. And Commission on Aging Committee meeting to follow right after. Carrie Porter from Gwaar will be coming on November 23rd, to help to make changes to find ways to cut costs as we will probably be over \$5,000 this year which will need to come out of Trust Fund. If we make changes in 2016 Tammy will need to make amendment to grant and have another Public Hearing to approve the changes.

Melinda Otto moved to motion to adjourn meeting at 1:58 pm, second by Larry Sommer. All in favor, motion carried.

Respectfully submitted,

Tammy Queen, Office on Aging Director/LTS Supervisor

November 27, 2015