

FOREST COUNTY COMMITTEE MEETING MINUTES

COMMITTEE: **BOARD OF HEALTH**

PLACE:

**Forest County Health Dept
Courthouse, Crandon, WI
5:15 P.M.**

DATE: **Thursday, October 22, 2015**

TIME:

1. ROLL CALL: Present: Melinda Otto, (Chair), Judy Tackes-Savard, Larry Berg, Amy Kuebler
Absent: Dr. Perry, Candy Dailey
Others present: Jill Krueger, Director, Paul Millan, County Supervisor
2. APPROVAL OF AGENDA: Meeting was called to order at 5:15 p.m. by Chairperson Otto.
Motion by Savard, seconded by Berg to approve the agenda. Motion carried. (*Attachment #1*)
3. APPROVAL OF MINUTES OF PREVIOUS MEETING: Motion by Berg, seconded by Savard, to approve the minutes of the previous meeting. Motion carried.
4. PUBLIC HEALTH ITEMS:
 - a. BUDGET: Review of 2016 proposed public health budget. Director will be meeting with clerk and county board supervisor on October 30th to discuss the budget.
 - b. HEALTH PLAN UPDATE: Currently there is a community survey in process to gain information from community members regarding the health of the community. We have taken paper copies to the senior meal sites, flu shot clinics, WIC clinics, and other community events. It is also electronically on the website and the link will be sent out to partner agencies this week. The stakeholder forum is December 11th at Nicolet College, save the date notices went out this week. It will be a full day of data review and discussion in hopes of narrowing down the top health priorities. We will then take the information back to the community to gain more feedback and finalize the priorities. The health improvement plan may be a separate plan for each county or we may choose to have one plan or share an implementation plan for some of the priorities. The goal of getting the plan completed is the end of March.
 - c. LEGISLATIVE UPDATE: Director would like to review the county smoke free policy at the next meeting.
 - d. STRATEGIC PLAN UPDATE: None
 - e. PROGRAM UPDATES:
 - Viral meningitis: Director gave an update on the disease and that there are several cases at the Crandon School and that we are working on educating the public and assisting the school with messaging. We are also working with the state epidemiologist.
 - West Nile Virus: Forest County did have a bird test positive for WNV this year and we did a media release related to prevention.
 - Health Hazards: We are currently assisting the City of Crandon with a health hazard related to cats. The family has been given specific tasks to complete including getting rid of some of the cats and cleaning and removing clutter. There is another home with excessive cats and continuing issues with a business in the city as well. There is a meeting set up on October 30th with the City Attorney, Chief of Police, City Health Officer, and Health Dept. to discuss abatement issues and protocols. Committee members agreed that there needs to be protocols in place to handle these situations. Director will keep the committee informed of the situation and contact Corporation Counsel as appropriate.

-Wisconsin WINS update: Final WINS report for 2015 was shared with the committee.
(see attached)

5. GRANT UPDATES

6. OLD BUSINESS: Discussion regarding handling the after-hours calls for Forest County Potawatomi: Per FCP policy, they will be directing calls for after-hours public health issues to dispatch. Dispatch will contact the health department after-hours contacts and if it is a tribal health concern, director will then contact the tribal health emergency contact phone numbers. Committee is in agreement with director signing FCP policy.

7. NEW BUSINESS: none

8. OTHER MATTERS AS PERMITTED BY STATUTE

1. Animal bite follow-up: Director discussed the procedure for handling animal bites in the county and the recommendation from Corporation Counsel to have law enforcement deliver the animal bites on the reservation directly to the tribal health offices for follow-up. Motion made by Otto, seconded by Kuebler for the director to update the health department policy and procedure and discuss with the tribal health and law enforcement and Corp Counsel. Motion carried.
2. Isolation and Quarantine Policy: FCP tribal health requested a copy of the health department's Isolation and Quarantine policy to use with their public health emergency plans. At this time we have no written agreements in place to provide this service for the tribe.
3. After discussion of health hazards, animal bites and emergency protocols and the health department's capacity to handle all of these situations for not only the county, but the city and the tribes, committee advised that the health department develop protocols and explore MOU's with partner agencies.

9. NEXT MEETING DATE: The next meeting date was set for Thursday, January 21, 2016 at 5:15 p.m. in the County Board Room.

10. ADJOURNMENT: Motion to adjourn by Berg, seconded by Otto. Motion carried. Meeting adjourned at 7:00 p.m.