

***Forest County Commission on Aging***  
***Meeting Minutes***

October 13, 2015

1:15 p.m.

County Board Room, Courthouse, Crandon, WI

**Members Present:** Cliff Haskins (1:20 pm), Jeanie Weyers, Edith Huettl, Vicki Lemerande, Bill Connors, Mary Meier, Larry Berg

**Members absent:** Robert Sheperd and Richard Ackley Jr.

**Others present:** Janelle Schroeder, Danielle McLaughlin, Kate Schultz, Tammy Queen, Janet Zander – guest speaker

- 1) Chairperson Edith Huettl calls meeting to order at 1:15 pm. Roll call was completed.
- 2) Introductions were made and agenda was read. Larry Sommers moves to approve the agenda as presented, second by Jeannie Weyers, all in favor, motion carried.
- 3) The August 11, 2015 minutes were reviewed. No amendments or corrections were made. Bill Connors moves to approve; second by Mary Meier, all in favor, motion carried.
- 4) Elderly Benefit Specialist (EBS) Report: Kate Schultz distributed a summary report of her activities as well explained verbally her activities. Discussion surrounding Air ambulance case she is resubmitting to Medicare for payment. She also explains the nursing home qualifications for coverage of services by Medicaid and Medicare. Discussion from members surrounding hospital admits and coordination of personal physicians versus hospitalists that care for patients in the hospital. Members noted that while in hospital patients don't usually see their personal physician until after they are discharged with a follow-up appt. Larry Berg motions to accept report; second by Jeanne Weyers, all in favor, motion carried.
- 5) Budget review-County Aging Department Budget: Danielle McLaughlin is present to provide spreadsheets and explain Aging Budget for 2015.
- 6) Nutrition Program: Janelle Schroeder reports increased stability in reporting of sites. She gives a nutrition site update. A) Armstrong Creek's manager is off on medical leave with back up filling in. New plan for backup for Adam Dewing in event of absence; Potawatomi will supply back up duties. B) C1-C2 transfer of funds (Congregate to Home Delivered). \$6000.00 will be transferred. C) 2016 Catering Contract with Adam Dewing is in place. Adam has kept his costs per meal at \$5.40/meal; this is the same as last year. There are no complaints from participants. The increased donation rate was implemented on 9/1/2015, an increase of \$.47/meal. Adams contract application was reviewed as well as sample menu furnished by Adam. Larry Berg motions to approve

renewing Adam Dewing's contract for 2016; second by Cliff Haskins, all in favor, motion carried.

- 7) 2016-2018 Aging Unit plan and Budget Review/ Approval: The new nutrition grants received were not included in the FC COA plan as the grant monies have not been received. The three year Aging Unit plan for 2016-2018 was submitted and reviewed. Larry Berg motions to approve plan; second by Bill Connors. All in favor, motion carried.
- 8) Nutrition Expansion Grant/Innovation Grant Update: \$10,000.00 grant includes the Community Garden and the Crandon site fresh salad bar service. Innovations – Greenhouse by Community Garden for fresh produce; this may extent to Laona and Wabeno in the future if it successful at the Crandon meal site and if funding allows. Some plants and vegetables grown may be able to be sold for financial assistance to the nutrition program. There is a plan underway to print a cookbook with submitted recipes from the meal sites. This would be a way to earn money to assist with nutrition program expenses as well.
- 9) DOT Trust Acct Bill- Transit Commission: Forest County has notified the Commission of our withdrawal. A 90 day statement of accounts was provided to members. Forest County is responsible for \$2,257.00 of this total bill and the money will come from the DOT Trust Fund. Going forward the Transit Commission will consist of Vilas and Oneida Counties. Cliff Haskins motions to accept this report; second by Mary Meier, all in favor and motion carried.
- 10) Directors Report: delivered by Janell Schroeder. Discussion regarding medical escorts, reimbursement rates of \$.00 - \$.51/mile is based on client's income. There is consideration to raise the rates clients' are charged. Hal Weisnicht reports a decrease in bus usage by patrons. He suggests a new calendar for 2016 to better coordinate bus trips/services. Hal also suggests more fun activities such as a picnic and a larger Christmas Party. Janell offers that she did check on pontoon boat ride and found that liability is an issue. She also reported the participants she talked to did not favor a larger Christmas Party. Janell announced her resignation as Aging Director. She has accepted a new position with ADRC of Northwoods as Regional Director. Tammy is introduced as the new Director, replacing Janell.
- 11) Advocacy/Presentation – Janet Zander, GWAAR: slide presentation provided with handouts and discussion following.
- 12) Other applicable matters, if any as allowed by law: Cliff stated he would prefer the meetings to commence at a different time; this is added to next meeting agenda.
- 13) Adjournment: Motion to adjourn by Larry Berg; seconded by Cliff Haskins, all in favor. Motion carried. Adjourn time 3:50 pm.

Respectfully submitted by Vicki Lemerande, Secretary, Forest County Commission on Aging/Tammy Queen, Office on Aging Director

