

FOREST COUNTY CHILD SUPPORT COMMITTEE MEETING MINUTES

COMMITTEE: CHILD SUPPORT COMMITTEE

DATE: WEDNESDAY, AUGUST 26, 2015

TIME: 2:00 P.M.

PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Meeting called to order by Cheri Collins at 2:00 p.m. and the agenda was read.

ROLL CALL

Committee members present: Cheri Collins, Melinda Otto, and Larry Sommer
Committee members absent: None
Others present: Paul Millan, County Board Chairman, and
Shannon Boney, Child Support Director

APPROVE AGENDA

Motion by Larry Sommer to approve the agenda as presented, seconded by Melinda Otto. All voting AYE. Motion carried.

APPROVE MINUTES FROM THE PREVIOUS MEETING

Motion by Cheri Collins to approve minutes of the August 21, 2014 meeting, seconded by Larry Sommer. All voting AYE. Motion carried.

OVERVIEW OF CHILD SUPPORT PROGRAM FUNDING

Shannon Boney gave members a handout which summarized the various funding sources for the county's child support program as well as the estimated funding that she anticipates will be received from each source in CY2016.

CHILD SUPPORT AGENCY PERFORMANCE MEASURES

Shannon Boney gave members a handout which provided information regarding the agency's performance status through July 2015. She explained what the present performance measure targets currently are, and discussed what the performance measure targets are going to be for next year. Shannon explained how the program funding is distributed to county child support agencies based on their performance and explained how performance impacts the amount of funding that the agency receives.

Shannon Boney informed the committee that a Cooperative Agreement was entered into with Teresa Erler, IT Director, beginning in CY 2015 so that the child support agency could receive Federal Financial Participation (FFP) reimbursement at the rate of 66% for costs incurred for her IT services. Since Teresa's salary and fringe is paid out of the IT Department's budget, when the child support agency receives the reimbursement for her IT services, the payment will be put into the IT Department's revenue account. Shannon

explained that there has already been Cooperative Agreements in place with Corporation Counsel, Family Court Commissioner, Sheriff's Department, Clerk of Court, and the District Attorney which is required for the agency to seek FFP reimbursement for services they provide to the child support agency.

REVIEW AND APPROVE 2016 BUDGET FOR THE CHILD SUPPORT AGENCY WHICH WILL BE FORWARDED TO THE FINANCE COMMITTEE

Shannon Boney provided the committee with the Child Support Agency's proposed budget for 2016. Each revenue and expenditure line item was explained and discussed. Shannon explained that the Department of Children and Families (DCF) has not provided county agencies with preliminary performance funding amounts for CY2016, however, DCF stated they will likely agree to allocate county funding in the same amount for 2016 as counties received in 2015 rather than change the allocation amounts based on performance as of September 30, 2015. She explained that the County Clerk's office does not have the final salary, fringe, or indirect cost estimates for budget year 2016, therefore, the proposed budget revenue amounts are likely to change. Since the Child Support Agency receives 66% federal financial participation (FFP) reimbursement on a substantial amount of their administrative costs, she can provide a more accurate revenue estimate once these estimates are determined. When the County Clerk's office has the final estimates, and when the performance related funding estimates are determined by DCF, Shannon can recalculate the state aid revenue and provide the new figures to the County Clerk's office so that the budget can be updated accordingly.

Motion by Melinda Otto to approve the 2016 Child Support Agency Budget as presented, however, may be subject to change upon receipt of final salary, fringe, indirect costs, and performance incentives allocations, and may be amended without further approval by the Child Support Committee. Motion was seconded by Larry Sommer. All voting AYE. Motion carried.

ANY OTHER BUSINESS AS PERMITTED BY LAW

Shannon Boney informed the committee that at the request of the Wisconsin Child Support Enforcement Association (WCSEA), on August 5, 2015, Governor Walker proclaimed August to be Child Support Awareness Month. A copy of the Proclamation was provided to the committee.

ADJOURNMENT

There being no further business, motion by Larry Sommer to adjourn, seconded by Melinda Otto. All present voting AYE. Motion carried. Meeting adjourned at approximately 3:00 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Child Support Committee meeting.