

MEETING- PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL COMMITTEE
DATE: TUESDAY, JULY 7, 2015
TIME: 6:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Shaffer called the meeting to order at 6:00 p.m. and read the agenda.

ROLL CALL

Members Present: Lukas, Millan, Shaffer

Absent: Albrecht, Collins & Dailey

Others present: Chuck Simono and Lisa Kalata

APPROVE AGENDA

Motion by Lukas to approve the agenda as presented, seconded by Millan, All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE JUNE 8, 2015, PERSONNEL MEETING

Motion by Lukas to approve the minutes of the June 8, 2015, meeting with the correction of the call to order time to be 6:00p.m. not 6:32p.m., seconded by Millan. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Lukas to adjourn into closed session pursuant to Wis. Stat. §19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to: interviews for Victim Witness Coordinator/Administrative Assistant/Legal Secretary position, seconded by Millan. Roll Call vote Lukas AYE, Millan AYE, Shaffer AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Lukas to return into open session, seconded by Millan. All present voting AYE. Motion carried.

Motion by Lukas to offer the position to Jane Carter and if declined to Cindy Koester, seconded by Millan. All present voting AYE. Motion carried.

DISCUSS REQUEST FROM DISTRICT ATTORNEY FOR TRAINING TIME FOR THE NEW EMPLOYEE

Motion by Lukas to allow Amanda Collette to continue to work part time (2 or 3 days a week) until July 31, 2015 to help with the transition of the new employee, seconded by Millan. All present voting AYE. Motion carried.

ADJOURNMENT

There being no further business, motion by Lukas to adjourn, seconded by Millan. All present voting AYE. Motion carried. Meeting adjourned at 7:02 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.