

Community Options Long Term Support Committee

March 30, 2015 Meeting Minutes

County Board Room, Courthouse, Crandon, WI

Members Present: Jill Krueger, Chuck Sekel, Kelly Von Oepen, Jody Jensen, Janet Weber

Members Absent: Paul Millan, Melinda Otto, Pam Rau, Larry Sommer, Ethel Weber-Brown, Jeannie Weyers

Others Present: Gayle Webster, Janell Schroeder, Laura Black, Lisa Carter, Danielle MacLaughlin,

Chairperson Jill Krueger called the meeting to order at 9:00am. Roll was called. A quorum was not present on this date.

Approval of the Agenda and December 2014 Minutes was tabled.

Introductions were made.

Case Management Rate Review: The new rate is \$76.20 for 2015. It was \$100.07 last year. We no longer have admin costs figured into this so it's only the two Social Workers, the LTS Supervisor and the R.N. Case Manager. Some of the Social Worker/R.N. rate is direct, some is non-direct. This rate probably will change again since the two part-time Social Workers are leaving and Gayle is retiring. The rate must be reviewed annually, at a minimum.

COP Plan Update: A much smaller update was required this year than in the past. We did add Danielle to the plan and the state will need to be notified of Janell's addition. TMG is willing to offer technical assistance to us this year, as needed.

Our COP plan is old but we had a few changes. Janell will be working more closely with the Human Service Center to move our SED cases to COP.

Family Care update – 2017 is in the state budget as the last date to join Family Care. The process started in 1988 so it has taken a very long time.

We have no waiting list at this time in Forest County. The Human Service Center has 13 people on the DD waiting list and probably 3 or 4 of them are from Forest County.

Medication Management Policy: We had a good I-Team meeting with the Sheriff's Office, the medical clinics, Hospice and the tribes. We need to work together to develop a Medication Management Policy soon. The Potawatomi Tribal Clinic bubble packs medications for seven days at a time. However, we do not have enough money to do that.

We know that several of our Hospice clients now have Morphine in their homes and the liquid Morphine is made to be taken orally. We need to discuss our new Med Management Policy with clients whenever we know that medications are going to be in the home in order to make them aware of the risks. We do believe Hospice should be taking all responsibility for the medications in their patients homes.

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There will be a quarterly I-Team meeting in April. Maybe the LTS Committee should join that meeting to discuss our draft plan and see what we can come up with together?

We should keep encouraging our seniors to “safeguard their grandchildren” by putting their medications out of reach. Presentations about this would be good at the senior meal sites and we could add something about this to our newsletter. May is also Prescription Drug Pickup month so we could focus on this for some presentations. Jill will find out the details about this and will let us know.

Maybe the meal sites could serve as a drop off point for old medications? We do know that Ministry Health now accepts all used sharps. We need to keep in mind that only the patient can dispose of their medications – we cannot pick them up for them and neither can their home care providers!

Jill mentioned that our policy should include a follow-up section. For example, what will be done if a patients medications are missing? Our policy would need to specify if the family is to call the police or if our office is responsible for doing that.

During the last I-Team meeting, it was brought up that DEA Policy indicates Hospice patients leftover medications might be considered part of that patients estate. Just to be sure, Janell will have our Corp. Counsel review the policy after we put it together.

Hardship Notification: One person moved up on the waiting list. Jill and Chuck signed for the committee to authorize this.

Gayle and Jody brought up that we might need a standard life insurance letter to hand out so people can fill in the cash value of these policies for the ADRC staff. The client can lose eligibility for waivers if this issue isn't resolved.

Adult Family Home Consideration: We discussed a recent meeting held between the LTS Social Workers, Gayle, Janell and representatives of Harmony House. We discussed our concerns regarding this home and Kelly Von Oepen mentioned that the Human Service Center also has financial concerns with that home in regards to a clients money. We agreed that we do not intend to place any clients there. We do have two people in Rhinelander that we would like to place in an Adult Family Home but we do not want this one. If the home and the staffing there is improved, along with a licensure change to Elderly and Physically Disabled (rather than Elderly and DD), we might consider using them in the future.

A CBRF in Armstrong Creek was mentioned and we discussed the fact that we have received several calls of complaints from residents in that community. All of these people have been referred to the CBRF's licensor in Green Bay.

TMG Review: TMG will be coming here to review some 2014 cases soon. We expect this review to be bumpy since we were so short staffed last year.

2017 Family Care Budget Proposal: We will spend the next few years preparing to roll into Family Care. Public hearings are being held across the state regarding this along with many “listening sessions”.

Other Matters: Pam Parkila gave her notice at the ADRC and she will be leaving the job at the end of April. We do not know if her position will be filled at this time or not due to possible changes with the state budget. Janell will talk to Jody or Janet for updates regarding this. Page two of the newsletter, is generally the ADRC's section.

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The newsletter advertising rep is going to be here this summer to sign up new advertisers. If anyone has ideas for this, please let Janell know.

The Transportation Charter is with the Forest, Oneida and Vilas County Corp. Counsels right now for review. Each county will now also be adding a third representative – a citizen member. We will have our Commission on Aging Meeting today and this will be discussed.

No further business was discussed.

Respectfully submitted,

Janell Schroeder, Office on Aging Director/LTS Supervisor

April 22, 2015