

## **MEETING- PERSONNEL COMMITTEE MINUTES**

COMMITTEE: PERSONNEL COMMITTEE  
DATE: MONDAY, NOVEMBER 17, 2014  
TIME: 6:30 PM  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairman Shaffer called the meeting to order at 6:30 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Albrecht, Collins, Dailey, Lukas, Millan, Shaffer

Absent:

Others present: Steve Weber, Alex Walrath, Kate Schultz, Gayle Webster & Lisa Kalata

### **APPROVE AGENDA**

Motion by Dailey to approve the agenda as presented, seconded by Albrecht. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE OCTOBER 30, 2014, PERSONNEL MEETING**

Motion by Lukas to approve the minutes of the October 30, 2014, personnel committee meeting, seconded by Collins. All present voting AYE. Motion carried.

### **POSSIBLE APPROVAL OF BENEFIT ACCRUAL KATE SCHULTZ**

Motion by Collins to approve the benefits for a 40 hour position as long as the funding continues and contingent on approval from the COA committee on December 9, 2014, seconded by Albrecht. All present voting AYE. Motion carried.

Motion by Shaffer to amended the motion to include that the benefits will start as of January 1, 2014, seconded by Collins. Three (3) AYES, Two (2) NO, Albrecht & Lukas. Motion carried.

### **PERSONAL APPEARANCE BY SHERIFF, CHIEF DEPUTY AND JAIL ADMINISTRATOR TO DISCUSS WAGES**

Sheriff Dennee explained the problem of not following the union deputies' wage schedules for the Chief Deputy and Jail Administrator, which if not followed they would fall behind the regular deputies. But if they did follow the union deputies' wage schedules for the Chief Deputy position, that position would make more than the Sheriff.

### **CLOSED SESSION**

Motion by Dailey to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to: Wages for Sheriff, Chief Deputy and Jail Administrator, seconded by Collins. Roll Call Vote Albrecht AYE, Collins AYE, Dailey AYE, Lukas AYE, Millan AYE, Shaffer AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Lukas to return into open session, seconded by Collins. All present voting AYE. Motion carried.

Motion by Dailey to follow the union contract for the Chief Deputy and Jail Administrator for wage increases with health insurance plan option 2 of the two tier health plan for 2015 and to keep the Sheriff on health insurance plan option 1 for 2015, seconded by Albrecht. All present voting AYE. Motion carried.

#### CLOSED SESSION

Motion by Dailey to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(f) to consider financial, social or personal histories or disciplinary data, preliminary consideration of specific personnel problems or the investigation of charges against specific persons in the sheriff's department which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, seconded by Collins. Roll Call Vote Albrecht AYE, Collins AYE, Dailey AYE, Lukas AYE, Millan AYE, Shaffer AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Albrecht to return into open session, seconded by Collins. All present voting AYE. Motion carried.

Motion by Albrecht to change termination of Melvin Donek to resignation with no compensation or benefits, seconded by Collins. All present voting AYE. Motion carried.

#### DISCUSS THE ACKNOWLEDGEMENT FORMS FOR THE EMPLOYEE HANDBOOK AND ADMINISTRATIVE HANDBOOK.

Motion by Albrecht to check with labor attorneys on discipline action for employees that have not signed the employee handbook and administrative handbook, seconded by Collins. All present voting AYE. Motion carried.

#### ADJOURNMENT

There being no further business, motion by Collins to adjourn, seconded by Lukas. All present voting AYE. Motion carried. Meeting adjourned at 8:57 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.