

**JOINT MEETING- PERSONNEL & LAND CONSERVATION COMMITTEES
MINUTES**

COMMITTEE: JOINT MEETING-PERSONNEL & LAND CONSERVATION
COMMITTEES
DATE: MONDAY, MAY 12, 2014
TIME: 6:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Shaffer called the meeting to order at 6:00 p.m. and read the agenda.

ROLL CALL

Members Present: Albrecht, Bula, Collins, Dailey, Lukas, Millan, Shaffer

Absent: Sommer, Stormer

Others present: Pam LaBine, Nora Matuszewski & Lisa Kalata

APPROVE AMENDED AGENDA

Motion by Lukas to approve the amended agenda as presented, seconded by Albrecht, All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE APRIL 10, 2014, PERSONNEL & VETERANS MEETING

Motion by Collins to approve the minutes of the April 10, 2014, meeting, seconded by Lukas. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Albrecht to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to: interview for the Land & Water Technician & Clerk-bookkeeper positions, seconded by Dailey. Roll call vote Albrecht AYE, Collins AYE, Dailey AYE, Lukas AYE, Millan AYE, Shaffer AYE, Bula, AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Albrecht to return into open session, seconded by Dailey. All present voting AYE. Motion carried.

Motion by Lukas to offer the Land & Water Resources Technician position to William Lester and if declined then to Matthew Babka, seconded by Albrecht. All present voting AYE. Motion carried.

Motion by Lukas to offer the Clerk-bookkeeper position to Tiffany Pakulski if she can start on June 11, 2014 and if declined then to Erin Mayer, seconded Collins. All present voting AYE. Motion carried.

DISCUSS ACTION TAKEN BY LAND CONSERVATION COMMITTEE FOR THE ADMINISTRATOR

Motion by Albrecht to back pay the Land & Water Resources Administrator for working on the LCC grant from April 1st to April 15th, seconded by Collins. All present voting AYE. Motion carried.

DISCUSS FLEX TIME FOR LAND & WATER RESOURCES ADMINISTRATOR

Motion by Albrecht to not allow flex time for department heads, seconded by Dailey. All present voting AYE. Motion carried.

DISCUSS HEALTH DEPARTMENT JOB DESCRIPTIONS AND JOB OPENING

Motion by Dailey to allow Public Health Director to post the position as needed and to approve the job description for the Community Health Specialist, seconded by Collins. All present voting AYE. Motion carried.

DISCUSS SICK LEAVE LANGUAGE IN THE EMPLOYEE HANDBOOK

Motion by Albrecht to include the following language in the Employee Handbook under sick leave benefits:

Or any employee who retires shall have all the unused sick leave remaining in his/her account shall be converted to a monetary value at the daily rate then in effect, and said amount shall be used to pay for health insurance coverage for both the employee and his/her dependents then being carried by the County, or for the supplement to Medicare, if over sixty-five (65) until such time the employee and his/her spouse are deceased or the fund is depleted. The full premium payment shall be paid out of the account and the County shall not be obligated to contribute on a percentage basis as currently done for those employees who are on the payroll, seconded by Dailey. All present voting AYE. Motion carried.

CLOSED SESSION

Motion by Dailey to adjourn into closed session pursuant to Wis. Stat §19.82 (1) to meet for the purpose of collective bargaining under subch. I, IV, V, or VI of Ch. 111; Wis. Stat. § 19.85 (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. This closed session relates to discussion on successor collective bargaining agreement. –Forest County Deputy Sheriff's Association and Wis. Stat. §19.85 (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, seconded by Collins. Roll call vote Albrecht AYE, Collins AYE, Dailey AYE, Lukas AYE, Millan AYE, Shaffer AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Albrecht to return into open session, seconded by Dailey. All present voting AYE. Motion carried.

No action taken in closed session

ADJOURNMENT

There being no further business, motion by Albrecht to adjourn, seconded by Collins. All present voting AYE. Motion carried. Meeting adjourned at 9:40 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.