

## **FINANCE & EXECUTIVE COMMITTEE MINUTES**

COMMITTEE: FINANCE & EXECUTIVE COMMITTEE  
DATE: TUESDAY, FEBRUARY 12, 2013  
TIME: 6.00 PM  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairman Millan called the meeting to order at 6:00 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Millan, Lukas, Dailey, LeMaster, Albrecht, Landru, & Gifford

Absent:

Others present: Steve Bunda, Marin Herbert, Al Thompson, Amy Krause, John Lester and Lisa Kalata

### **AMEND AGENDA**

Motion by Lukas to amend the agenda to include discussion with Steve Bunda about PAWS update, seconded by Dailey. All present voting AYE.

### **APPROVE AGENDA**

Motion by Lukas to approve the agenda with amended item, seconded by Dailey. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE OCTOBER 23, 2012 FINANCE & PERSONNEL MEETING AND JANUARY 3, 2013 EXECUTIVE MEETING**

Motion by Dailey to approve the minutes of the October 23, 2012 and January 3, 2013, meetings, seconded by Albrecht. All present voting AYE. Motion carried.

### **UPDATE ON PAWS BY STEVE BUNDA**

Steve Bunda presented an update of PAWS for the committee. They are still working to generate revenue to keep the Animal Shelter open. They would like to see the County ordinance updated so that it would be easier to enforce the dog license issues. This would help offset the shortfalls they are having with funding. Steve would like to make a recommendation to the County Board that they update the ordinance and also possible funding to the Humane Society.

### **APPROVE ORDINANCE FOR OVERPAYMENT OF REAL ESTATE TAXES**

Motion by Dailey to approve ordinance for overpayment of taxes, seconded by Albrecht. All present voting AYE. Motion carried.

### **DISCUSS CONTRIBUTION TO USFS**

Paul Millan will be drafting a letter to go in the County Board packets for the February meeting, explaining the letter they would like to send to the U.S. Forest Service. The letter will explain the aspect of offering support to the Forest Service to get more timber

sales on U.S. Forest Service land. A copy will also go to U.S. Representative Sean Duffy.

#### DISCUSS MAKING CHANGES TO COMPREHENSIVE PLANS

Motion by Albrecht to have all departments with a comprehensive plan to make changes to support coordination, seconded by Dailey. All present voting AYE. Motion carried.

#### DISCUSS FAIR GROUNDS

Paul Millan discussed the move of the fair grounds, more work needs to be done but the interest is still there to move to the Brush Run grounds. They will work on getting a fair committee meeting set to discuss the plans in more detail.

#### DISCUSS AND POSSIBLE APPROVAL OF NIGHT SHIFT DIFFERENTIAL AND HOLIDAY HOURS FOR JAILER/DISPATCHERS

Motion by Landru to approve the shift differential increase of .15 an hour and adding 4 more hours to holiday pay if worked to jailer/dispatchers to match to sheriff's deputies to start as of January 1, 2013, seconded by Gifford. All present voting AYE. Motion carried.

#### DISCUSS ADRC CLERK POSITION

Paul updated the committee on the ADRC clerk position. The state agreed to carry over money so that the position can be filled. They will be posting for the position in the near future.

#### PROJECTIONS FOR THE FUTURE BUDGET

Paul discussed the outlook for the upcoming budget and the need for all departments to be very frugal with current year budget. There will be more cuts coming from the State level which will make it harder for the County to budget as well.

#### DISCUSS CHARGING FOR JANITOR SERVICES TO DEPARTMENTS THAT REQUEST EXTRA SERVICES

Paul has talked to the departments that ask the Janitors to do extra work to put those amounts in their budgets for next year.

#### DISCUSS HRA CHARGES FOR SEPARATED EMPLOYEES

Motion by Millan to charge the separated employees the monthly administration fee until their HRA is depleted. Billing will be twice a year with 6 months of fees due each time, seconded by Landru. All present voting AYE. Motion carried.

#### DISCUSS ITBEC CONFERENCE

Paul updated the committee on the ITBEC conference and had said that Jim Schuessler from Forest County Economic Partnership would be willing to go if the County pays the hotel and mileage expenses. Motion by Dailey to send Jim Schuessler to the ITBEC conference, seconded by Lukas. All present voting AYE. Motion carried.

ANY OTHER BUSINESS THAT MAY LAWFULLY COME BEFORE THE COMMITTEE

The committee discussed the possibility of a new plat book. They looked at a proposal from Rockford Map. There were several questions to the proposal and different ideas of what type of book to produce. The County Clerk will follow up with Rockford on the questions and will be discussed at a later date.

ADJOURNMENT

There being no further business, motion by Albrecht to adjourn, seconded by Dailey. All present voting AYE. Motion carried. Meeting adjourned at 8:15 p.m.

- These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.