

PERSONNEL & FINANCE COMMITTEE MINUTES

COMMITTEE : PERSONNEL AND FINANCE
DATE: TUESDAY OCTOBER 23, 2012
TIME: 6:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Shaffer called the meeting to order at 6:00 p.m. and read the agenda.

ROLL CALL

Members present: Collins, Dailey, Gifford, Landru, Lukas, Millan, Shaffer,
Others present: Mike Albrecht, Don LeMaster, Bill Chaney, Amy Krause, Lisa Kalata, Chuck Simono, John Dennee, John Rogers,

APPROVE AGENDA

Motion by Lukas, seconded by Collins to approve the agenda as presented. All present voting aye. Motion carried.

APPROVE MINUTES OF THE SEPTEMBER 12, 2012 PERSONNEL AND FINANCE MEETING.

Motion by Millan, seconded by Gifford to approve minutes of the September 12, 2012 Personnel and Finance meeting. All present voting aye. Motion carried.

APPEARANCE BY SHERIFF DENNEE TO DISCUSS 2013 BUDGET.

There has been a \$1.00 increase in meal prices effective January 1, 2013. The department has received a grant for \$16,042 for a K9 addition to the department which must be up and operational by December 2012.

APPEARANCE BY HIGHWAY COMMISSIONER TO DISCUSS 2013 STAFFING

John Rogers informed the board about the retirement of one individual in 2013.

APPEARANCE BY COUNTY TREASURER REGARDING NEW HIRE AND TRAINING

Amy Krause stated she will need to hire a new deputy treasurer and would like to hire as soon as possible to provide training to the new person before the busiest part of their season begins. After some discussion there was a motion by Landru and a second by Gifford to post the position both in the courthouse and in the paper on November 5, 2012. All present voting aye. Motion carried.

DISCUSS AND TAKE POSSIBLE ACTION ON INCREASING HOURS FOR THE DISTRICT ATTORNEYS OFFICE AND CVSO

Appearance by District Attorney Chuck Simono to discuss the increasing workload in his office. Felony files have increased over 75% from last year. Mr. Simono explained that providing more time for his staff allows him to file for ordinance collection which could possibly result in an annual increase of funds of approximately \$60,000 per year.

A motion was made by Gifford second by Lukas to increase hours from 35 to 40 for District Attorney personnel effective immediately with an evaluation to be done at the end of the year to be sure progress is being made. All present voting aye. Motion passed.

Millan discussed a need for additional hours in the CVSO office. Motion was made by Landru and second by Dailey to increase hours for CVSO from 35 to 40 effective immediately with an evaluation to be done at the end of the year to be sure progress is being made. All present voted aye. Motion carried.

2013 EMPLOYEE COMPENSATION AND BENEFITS

The 2013 budget has provided a \$.25 increase in wages across the board.

DISCUSS AND FINALIZE 2013 BUDGET

Motion by Dailey to forward the budget to the full County Board, second by Gifford. All present voted aye. Motion passed.

CLOSED SESSION Motion by Millan, second by Dailey to adjourn into closed session pursuant to section 19.85(1) c (e) & (f) Wis Stats., to (1) discuss the Deputy Sheriffs' Association collective bargaining agreement; (2) consider personnel problems involving specific persons; and (3) discuss employment and compensation for particular employment positions over which the Committee has jurisdiction. Roll call vote: Dailey AYE, Lukas AYE, Shaffer AYE, Collins AYE, Gifford AYE, Millan AYE, Landru AYE.

RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Motion by Dailey to return to open session, second by Gifford. All present voting AYE. Motion carried. Following action taken.

Motion to ratify Deputy Sheriff's collective bargaining agreement and forward to the County Board for the November 13, 2012 meeting. Motion by Shaffer, second by Lukas. All present voting AYE. Motion passed.

Motion to reclassify Deputy County Clerk Melody Gryczkowski by removing deputy status and assign to financial department effective January 1, 2013. Motion by Lukas second by Landru. All present voted AYE. Motion passed.

ANY OTHER BUSINESS AS PERMITTED BY LAW

Concerns about the handbook were discussed. Further discussion is needed and should be placed on the next personnel meeting agenda.

ADJOURNMENT

There being no further business, motion by Lukas to adjourn, second by Landru. All present voting AYE. Motion carried.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.