

**FOREST COUNTY
SHERIFF AND JUSTICE COMMITTEE MEETING**

Date:	January 3, 2011
Committee:	Sheriff & Justice
Committee Members Present:	Ed Soch, Scott Shaffer, Jim Stormer, Erhard Huettl
Sheriff:	Sheriff John Dennee
Chief Deputy:	N/A
Other Appearances:	None

MEETING MINUTES

1. 6:00 p.m. Shaffer called the meeting to order.
2. Roll Call
3. Waived reading of the agenda.
4. Approve minutes from the December 6, 2010 Sheriff and Justice Committee meeting. Motion by Stormer to approve the minutes. Seconded by Soch. Carried.
5. Discuss conditions of employment for Chief Deputy position.

The Sheriff & Justice Committee read the contract. Motion by Stormer to approve the contract and forward to the Personnel Committee. Seconded by Shaffer. Carried.

6. Motion by Shaffer to approve school requests. Seconded by Stormer. Carried.
7. Approve December vouchers for payment.
8. Any other business that may lawfully come before the committee.

Physical agility and drug tests for future employees were discussed, as well as physical standards for all employees. Erhard Huettl stated he will check with Forest County's insurance and asked that the Sheriff talk with John Prentice about this as well.

Discussion on Johnson Controls and the Service Agreement that was proposed. It appears that Service Agreements will not be signed for the Law Enforcement Center, as well as the Highway Department and the Courthouse.

Discussion on Wabeno Rescue Squad and issues with the Wabeno Town Board. At this time we will see what decisions will be made at the town level.

9. Future agenda items. None.

10. Motion by Soch to adjourn meeting. Seconded by Stormer. Carried.

**CONTRACT FOR EMPLOYMENT AS CHIEF DEPUTY
FOR THE FOREST COUNTY SHERIFF'S DEPARTMENT**

The following conditions of employment shall be applicable to the employee in the positions of Chief Deputy for Forest County:

- A. The Chief Deputy salary will be \$56,118.40 for the year 2011, not including pay raises for the year 2011.
- B. There will be a 5% reduction in pay for the first six months of employment as Chief Deputy.
- C. The Chief Deputy will receive the same holiday pay, education and incentive pay, clothing and cleaning maintenance pay and longevity pay as provided to the Deputy Sheriffs via their union contract. The Chief Deputy will also receive the same insurance plan and co-pay provision including any and all other benefits provided to Deputy Sheriff employees.
- D. The Chief Deputy will be a non-union position, acting as administrator of the department.
- E. The Chief Deputy will work a 40 hour week and will be granted flex time for hours worked over 40 hours. The flex time will be taken off at the discretion of the Sheriff.
- F. The Chief Deputy's regularly scheduled working hours will be Monday – Friday, 8:00 A.M. – 4:00 P.M. The regularly scheduled working hours may be changed temporarily pending the needs of the department as jointly agreed upon by the Sheriff and Chief Deputy. Any permanent change to the regularly scheduled working hours must be accomplished in a written and signed agreement between the Chief Deputy and Sheriff.
- G. This Contract will be considered binding and effective for the employee in the Chief Deputy position as of January 1, 2011 or as soon thereafter that a Chief Deputy is selected and hired.

Approved by Personnel Committee:

	Date		Date
Erhard Huettl		Ed Soch	
	Date		Date
Scott Shaffer		Bucky Dailey	
	Date		
Don Dehart Jr.			

I, _____, hereby accept the position as Chief Deputy along with the above stated terms and conditions:

Dated: January ____, 2011

(signature)