

County Board  
February 21, 2023  
County Board Room  
6:00 P.M.

CALL TO ORDER

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

AMENDED AGENDA

This is a public meeting of the Forest County Board of Supervisors. Prior to this meeting, notice was given to the public by posting of notice on the east and west entrance doors of the Forest County Courthouse and in the office of The Forest Republican on January 24, 2023. The Forest Republican was notified by email, Radio Stations WERL-WRJO, WHDG, and COYOTE were notified by e-mail on January 24, 2023.

ROLL CALL

APPROVAL OF AGENDA

APPROVE MINUTES FROM THE JANUARY 17, 2023 MEETING

PUBLIC COMMENT ON AGENDA ITEMS

COMMUNICATIONS ON FILE WITH THE BOARD

Resolutions from other counties

PERSONAL APPEARANCES

- Steve Watson – Digital Navigator presentation
- Chris Shafer – Report on Washington trip
- Chairperson Report

APPOINTMENTS OR ELECTIONS

None

RESOLUTIONS

1. Health Department – New position – Health Technician
2. Health Department – New position – Nurse Consultant
3. Handbook Update – Safety gear/boot allowance – Emergency Management Director
4. Handbook Update – Call-in time – Emergency Management Director
5. Handbook Update – Accumulation of 40 hours comp time – Emergency Management Director
6. Jail/Dispatch – Referendum reserve account
7. Forestry/Park – Tree planting donation reserve account
8. Snowmobile trail maintenance
9. ATV trail maintenance
10. 2023 emergency fire wardens
11. Zoning – DNR – Dam failure analysis
12. Zoning – DNR – Mud Creek & Nicolet Hardwoods culvert and bridge projects

ORDINANCES

ANNUAL REPORTS

2021 Financial Report

ADJOURNMENT

AGENDA POSTED February 16, 2023 at 10:00 a.m. by Nora Matuszewski, Forest County Clerk

Microsoft Teams meeting  
**Join on your computer, mobile app or room device**  
[Click here to join the meeting](#)  
Meeting ID: 229 100 429 990  
Passcode: mnWwSk  
[Download Teams](#) | [Join on the web](#)  
**Or call in (audio only)**  
[+1 323-486-2764,,491930540#](#) United States, Los Angeles

Phone Conference ID: 491 930 540#

**GENERAL REQUIREMENTS:**

- 1. Must be held in a location, which is reasonably accessible to the public.
- 2. Must be open to all members of the public unless the law specifically provides otherwise.

**NOTICE REQUIREMENTS:**

- 1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
- 2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

**MANNER OF NOTICE:**

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

**TIME FOR NOTICE:**

- 1. Normally, minimum of 24 hours prior to the commencement of the meeting.
- 2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.
- 3. Separate notice for each meeting of the governmental body must be given.

**EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:**

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

**PROCEDURE FOR GOING INTO CLOSED SESSION:**

- 1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
- 2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in closed session, and the specific statutory exemption under which the closed session is authorized.

**STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:**

- 1. Deliberation of judicial or quasi judicial matters. Sec. 19.85(1)(a).
- 2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing, which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and

the notice of the meeting must state the same. Sec. 19.85(1)(b).

- 3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
- 4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
- 5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
- 6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
- 7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
- 8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

**CLOSED SESSION RESTRICTIONS:**

- 1. Must convene in open sessions before going into closed session.
- 2. May not convene in open session then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
- 3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

**BALLOTS, VOTES AND RECORDS:**

- 1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
- 2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
- 3. Motions and roll call votes must be preserved in the record and be available for public inspection.

**USE OF RECORDING EQUIPMENT:**

The meeting may be recorded, filmed or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

**LEGAL INTERPRETATIONS:**

- 1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
- 2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting law upon request.

**PENALTY:**

Upon conviction, any member of a governmental body who knowingly attend a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.