

**JOINT SOCIAL SERVICES & COMMISSION ON AGING COMMITTEE  
MINUTES**

COMMITTEE: SOCIAL SERVICES & COMMISSION ON AGING  
DATE: MONDAY, AUGUST 13, 2018  
TIME: 5:00 PM  
PLACE: COUNTY BOARD ROOM

**CALL TO ORDER**

Chairman Shaffer called the meeting to order at 5:00 p.m. and read the agenda.

**ROLL CALL**

Berg, Campbell, Goode, Otto, Shaffer, Kettlewell, Haskins, Steele, Weyers, Shepherd, & Lemerande

Absent: Gallion

Others Present: Nora Matuszewski, Dorothy Kegley, Laura Black, Lynne Black, Cindy Gretzinger, Kate Schultz, & Tom Tallier

**APPROVE AGENDA**

Motion by Shepherd to approve the agenda, second by Berg. All present voting AYE. Motion carried.

**APPROVE MINUTES FROM THE JUNE 15, 2018, SOCIAL SERVICES MEETING**

Motion by Campbell to approve the minutes from the June 15, 2018, Social Services Meeting, second by Goode. All present voting AYE. Motion carried.

**APPROVE MINUTES FROM THE JULY 10, 2018, AGING MEETING**

Motion by Weyers to approve the minutes from the July 10, 2018, Aging Meeting, second by Berg. All present voting AYE. Motion carried.

**CLOSED SESSION**

Motion by Kettlewell to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;” This closed session relates to:

- a) Discussion and possible action on personnel concerns with Social Services and Commission on Aging Employee
- b) Discussion and possible action on personnel concerns with Social Services Department Head
- c) Discussion and possible action on personnel concerns with Commission on Aging Department Head

Second by Goode, Roll Call vote: Berg(AYE), Campbell (AYE), Goode(AYE), Otto(AYE), Shaffer(AYE), Kettlewell(AYE), Haskins(AYE), Steele(AYE), Weyers(AYE), Shepherd(AYE), & Lemerande(AYE). Absent; Gallion. Motion carried. Dorothy Kegley objected to the closed session.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON  
MATTERS DISCUSSED IN CLOSED SESSION

Motion by Goode to reconvene to open session, second by Berg. All present voting  
AYE. Motion carried.

- a) Motion by Otto to have the two Department Heads and the Administrative  
Coordinator meet with the employee to convey the decision of the committees,  
second by Haskins. All present voting AYE. Motion carried.
- b) No Action
- c) No Action

ADJOURNMENT

There being no further business, motion by Haskins to adjourn, second by Berg. All present  
voting AYE. Motion carried. Meeting adjourned at 6:43 p.m.

These minutes are not official and are subject to change. They will be officially approved  
at the next scheduled Social Services & Commission on Aging Committee meetings.

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