

FOREST COUNTY

PERSONNEL & FINANCE COMMITTEE MEETING NOTICE

COMMITTEES: PERSONNEL & FINANCE

DATE: WEDNESDAY, JANUARY 2, 2013

TIME: 6:00 P.M.

PLACE: COUNTY BOARD ROOM

AMENDED AGENDA

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve minutes from December 18TH, 2012 meeting
5. Closed Session: The committee may consider a motion to adjourn into closed session pursuant section 19.85 (1) (c) & (e) Wis. Stats., (1) Discuss Cheri Collins findings/personnel concerns, (2) Discuss Jailer/Dispatchers, (3) Discuss Office Personnel in County Clerk's Office (Lisa Kalata).
6. The Committee will return to open session and may ratify or take action on matters discussed in closed session
7. Discuss update for the Clerk/Bookkeeper position in County Clerk's Office
8. Discuss how much Unpaid leave an employee can use per the Employee Handbook
9. Discussion and possible action on Treasurer's Office Ordinance for refunding an overpayment of real estate taxes.
10. Discussion and possible action on Appointing an L.I.O. to the Register of Deeds Office
11. Any other business as provided by law
12. Future Agenda items
13. Adjournment

Notice was mailed to committee members and faxed to the media, Forest Republican, Radio Stations WERL-WRJO and WLSL on December 28th, 2012

The agenda was posted to the public at the east/west entrances of the Forest County Courthouse and in the office of the Forest Republican on December 31st, 2012.

Every effort will be made to reasonably accommodate persons with special needs. Please contact the County Clerk's Office at 715-478-2422 to address your concerns.

Posted on December 31st, 2012, at 3:00 p.m. by Nora Matuszewski, Deputy Clerk